

**BOARD OF SUPERVISORS  
REGULAR MEETING  
JULY 9, 2013**

At the regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, July 9, 2013 at 8:30 a.m. in the Board Room of the County Administration Building, thereof;

PRESENT: Case C. Clinger, Chairman; Virgel H. Allen, Vice Chairman; J. Fred Gerald, Joe D. Turman, Lauren D. Yoder, Board Members; Daniel J. Campbell, County Administrator; Terri W. Morris, Assistant County Administrator.

The Chairman called the meeting to order at 8:30 a.m. with the reading of the handicapping statement.

The Opening Prayer was led by Supervisor Gerald.

Supervisor Turman led in the Pledge of Allegiance.

The minutes of June 11, 19, 26, 2013 were presented to the Board for review and approval.

On a motion of Supervisor Yoder, seconded by Supervisor Gerald, and unanimously carried, it was resolved to approve the minutes of June 11, 2013 as presented.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

On a motion of Supervisor Yoder, seconded by Supervisor Gerald, and unanimously carried, it was resolved to approve the minutes of June 19, 2013 as presented.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

On a motion of Supervisor Yoder, seconded by Supervisor Allen, and unanimously carried, it was resolved to approve the minutes of June 26, 2013 as presented.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

The monthly disbursements were presented to the Board for review and consideration. A list of additional bills was also presented for the Board's approval.

On a motion of Supervisor Yoder, seconded by Supervisor Allen, and unanimously carried, it was resolved to approve the monthly disbursements and additions as presented.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

Sheriff Shannon Zeman next appeared before the Board. He reported:

- Will do holding a training session today at the Academy for pre-employment students – for additional revenue.
- Presented copy of a new brochure provided by STOMP (Standing Together to Overcome Meth Problem) for the Board's review.
- Submitted a grant in the amount of \$16,000 for a Live Scan System for fingerprinting. Would provide instant results.
- Did not receive the grant for the School Resource Officer.
- Have started a new program entitled the Triad Program – through the Sheriff's Office, New River Valley Agency on Aging and the Department of Social Services, through the Attorney General's office. Kick-off tomorrow morning at 10:00 a.m. at the Floyd Presbyterian Church.
- Provided a copy of the breakdown of calls for the month of June for the Board's information.
- Pro Comm proposal for equipment maintenance – am in complete favor of having a maintenance agreement in place for our equipment. We do have a variety of issues that arise because of lack of regular maintenance/inspection of the equipment.

Agenda Item 7a – Subdivision plats as approved by Agent for June 2013. Mr. Campbell presented the plat report and noted that submissions had been steady for the last two years. He also provided a copy of the Building permit report for the Board's information.

Agenda Item 7b – Consideration/discussion – subdivision plat review fees. Mr. Campbell presented a proposed price outline to equalize expenses and fees. There would be minor adjustments in the price rates. The Board deferred the matter to discuss further next month with the Subdivision Agent.

Agenda Item 7c – Maintenance Agreement with Professional Communications. Mr. Campbell reviewed the basic information from the proposal presentation last month. He noted that on page 2, the most important aspect of this proposal is their site visits to check equipment on a regular basis and also their discounts on any required equipment.

On a motion of Supervisor Yoder, seconded by Supervisor Allen, and unanimously carried, it was resolved to approve the maintenance agreement as presented with Professional Communications in the amount of \$15,000/year (Document File Number       ).

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

Agenda Item 7d – Desktop Banking Business Resolution (for on-line banking). Ms. Morris reported that, in working with the Bank of Floyd to set up direct deposit, they recommended setting up the agreement for on-line banking at the same time. The Treasurer, Assistant County Administrator and County Administrator would be the only employees at this point to have access to the account on-line. There are many options that can be added within the on-line banking but direct access to the account and wire transfers would be the starting point.

On a motion of Supervisor Allen, seconded by Supervisor Yoder, and unanimously carried, it was resolved to approve the Desktop Banking Business Resolution and Desktop Banking Agreement & Disclosure as presented (Document File Number \_\_\_\_\_).

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

The Chairman next called for the Public Comment Period.

After no comments from the audience, the Chairman declared the Public Comment Period closed.

On a motion of Supervisor Allen, seconded by Supervisor Yoder, and unanimously carried, it was resolved to amend the agenda to include discussion of the FY14 budget appropriation.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

On a motion of Supervisor Allen, seconded by Supervisor Yoder, and unanimously carried, it was resolved to approve the appropriation of the FY14 budget as outlined in the approved budget document.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

Mr. Carl Ayers, Social Services Director, next appeared before the Board. He reported:

- Case loads continue to be steady. There has been no summer drop-off this year as in past years which is a concern.
- Cooling assistance program runs from June 15 – August 15 for equipment or payment of electric bills. The benefit is \$100 which is down from a \$375 benefit two years ago. These are all Federal funds.
- A new law passed July 1 requiring licensing of social workers. They will not be considered social workers unless they have a social work degree. Their new job titles will be Family Service Specialists if they do not have the degree. Nursing home pre-screenings will be our biggest area of concern because a social worker is required as part of the review team along with the health department nurse/director. There are no employees in the department with a social work degree except him. Their only solution at this point is that he would sign off on all nursing home screenings until the Code of Virginia can be changed by the General Assembly. We were notified at 5:00 p.m. on June 28 that this would be effective July 1.
- Another new law that passed July 1 is the requirement for a social worker (with degree) to work with adoptions. There are four Code of Virginia sections that speak to this issue. Counseling and a home study is required by a social worker.
- Brought the Board up-to-date on the issues caused by receiving new State computers. VITA is saying that we are not authorized to load other network cards on their machine which means that the Bright accounting software cannot be used or loaded. Trying to work this issue out with the State and the County's IT consultant.

Dr. Molly O'Dell, Health Department Director, next appeared before the Board. She reported:

- Understand the Board's position with tight budget funds but feel I need to be responsible in relating what the \$20,000 cut will do to our agency. The local funds are a match for State funds which means a total \$61,914 reduction. There will also be revenue reductions in fees.
- To keep services flush in Floyd County, the budget reductions may require a reduction in days open instead of moving staff around between sites as was done the past year. Last year the secretary worked half-time in Floyd and half-time in Giles County, the nurse worked 2.5 days here at 2.5 in Giles County. The environmental health specialist was the only staff here every day. Will either have to reduce her time here or not open five days per week.
- We also have concerns with only having one staff person in the office as far as safety. Have met with the Sheriff to see if he has suggestions.
- The worst case scenario would be the loss of \$95,626 which would include local, State and fees (clinical and environmental health). Rent is a steady expense but water and electricity could be lower if we were closed one day per week.
- Would be glad to have any suggestions from the Board as to how to save funds. Appreciate the decisions that you struggle with.

Mr. Chris Price, Virginia Department of Transportation, next appeared before the Board. He reported:

- Crews have been machining lots of gravel roads, stone replacement, all mowing has been completed at least once, and primary roads have been done twice.
- Pipe replacement on Route 8 South is awaiting approval. There are 18 pipe requests in the environmental clearance department pending approval.
- Crews worked July 4, 5, 6, and 7 due to the weather conditions/cleanup.

Supervisor Gerald – Sumpter Road has lots of washouts; appreciate mowing especially at intersections.

Supervisor Allen – all gravel roads need attention.

Supervisor Turman – all roads in my area need work; pipe replacement on Sugartree Road – any word on it?

Mr. Price – not sure of status but will check on it.

Supervisor Yoder – gravel roads need work; appreciate the crews working on the holiday; Shooting Creek Road, pipe is stopped up at County line and causing water to run across road – we worked a wreck there yesterday; Stonewall/Coles Knob Road intersection – safety concerns – has it been checked?

Mr. Price – not sure but will check on it.

Supervisor Yoder – do you have a written list of regulations to bring roads up to State standards?

Mr. Price – we have a brochure and there is also an outline on the web site. I'll get that to you.

Supervisor Yoder – will the work be done on Lick Ridge Road this year?

Mr. Price – yes, it will be scheduled in the next month. We have a machine to do the work needed. We also had a slope failure on Christiansburg Pike that we had to take care of over the weekend. Paving has been set up for secondary roads, awards were completed last week but do not have the schedule yet. Will get that schedule to you as soon as I receive it. The contractor should be starting the work in August or September.

Supervisor Allen – Franklin Pike needs some work, the pavement is very rough, about .5 mile past Sam's Road.

Supervisor Clinger – appreciate the mowing blitz; hope they can do it again before Labor Day.

Supervisor Allen – potholes on Route 8 still need to be fixed.

Mr. Price – It is set up to be repaved this year.

Ms. Lisa Pluska, Assistant Superintendent of Schools, next appeared before the Board. She presented a copy of the School Board meeting highlights from June 27, 2013 and two requests for revisions to the FY13 budget

On a motion of Supervisor Yoder, seconded by Supervisor Allen, and unanimously carried, it was resolved to approve the revised revenue appropriation for the FY13 school budget in the amount of \$31,981.66 from State funds.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

On a motion of Supervisor Yoder, seconded by Supervisor Allen, and unanimously carried, it was resolved to approve the revised expenditure appropriation for the FY13 school budget in the amount of \$24,247.46 from the Instruction category to the School Food category.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

She also reported on the following items:

- Projected carry-over above the \$250,000 already approved by the Board – the budget committee will be meeting on July 15 to discuss options for best use of the funds; always unsure of State/Federal reimbursements so Dr. Harris was awaiting those final figures. He will present those numbers to the Board of Supervisors at a later meeting;
- VSBA insurance merged with VACo Self Insurance – the school system typically pre-pays these costs but were unable to do so this year. We will end up paying twice this year to get back on schedule.

Supervisor Gerald – are school buses being used this year to transport summer school students?

Ms. Pluska – yes they are. The State provided more funds this year for summer school so we used the additional funds for transportation. That decision has helped greatly in having good attendance of the students instead of parents having to make arrangements.

Ms. Pluska – we are awaiting final SOL scores. There are all new tests this year and we have noticed some decrease in scores with the larger class sizes. But the scores are down State-wide.

Supervisor Allen – will you be adding an additional 4<sup>th</sup> grade teacher at Willis elementary since the class size is large?

Ms. Pluska – it is advertised on our web site now.

Supervisor Gerald – has a decision been made about the elimination of the media specialist at Indian Valley Elementary?

Ms. Pluska – that decision was made during the budget process that it would be eliminated.

On a motion of Supervisor Yoder, seconded by Supervisor Turman, and unanimously carried, it was resolved to adjourn.

Supervisor Yoder – aye  
Supervisor Turman – aye  
Supervisor Gerald – aye  
Supervisor Allen – aye  
Supervisor Clinger – aye

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Daniel J. Campbell, County Administrator

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Case C. Clinger, Chairman, Board of Supervisors