

MINUTES
Electoral Board for Floyd County
13 July 2016

Chairman Dale Profitt called the meeting to order at 11:20 a.m.

Present: Dale Profitt, Chair, Mike Maslaney, Vice Chair, Tammy Belinsky, Secretary, Amy Ingram, General Registrar, Phyllis Hall, Assistant Registrar, Robert Britt, Machine Technician, Ben Kiser, Machine Technician, Bob Heisner, Director of Sales, Hart InterCivic

New Business: Voting Equipment Demonstration by Hart InterCivic.

Following the equipment demonstration, the meeting recessed at 1:30 pm until 11:00 am on July 15, 2016.

Reconvening on July 15, 2016, Chairman Dale Profitt called the meeting to order at 11:15 a.m.

Present: Dale Profitt, Chair, Mike Maslaney, Vice Chair, Tammy Belinsky, Secretary, Amy Ingram, General Registrar

Mike Maslaney moved to adopt meeting minutes from the April 20, 2016 meeting. Tammy Belinsky seconded the motion. Each of the meeting minutes were unanimously adopted.

Additional New Business: The Registrar and Board discussed the draft revised Security Plan and made changes. Tammy Belinsky moved to authorize Amy Ingram to send the finalized Security Plan to the Department, as requested by the Department. Mike Maslaney seconded the motion. The motion was unanimously adopted.

Amy Ingram, Mike Maslaney and Tammy Belinsky will schedule the set up and testing of the state's demonstration Electronic Poll Book. Amy Ingram will ask the Department whether the active files are recoverable from the USB in the event of a system crash. The Board and Registrar agreed to assign an OE as an additional assistant chief OE to be responsible for poll books at each precinct. We will assess training needs once we evaluate the software.

L&A testing for the voting systems is scheduled for September 16, 2016 at 9 a.m. Absentee voting starts September 23, 2016.

We will have two elections trainings for OEs to choose from to avoid make up sessions. The trainings will be at the Floyd Baptist Church on October 15 and 22, 2016.

Amy Ingram and Tammy Belinsky attended the annual state training event in June.

Voting Equipment Maintenance is scheduled for either the afternoon of July 26, 2016, or the morning of July 27, 2016, and the technician will let us know by July 25 by which time he will make his way to Floyd.

Amy Ingram and Phyllis Hall will attend the VRAV meeting in Roanoke, August 8-10, 2016. Tammy Belinsky will attend the certification class that will be conducted on August 7, 2016.

Other Business: At 12:02 p.m. Mike Maslaney moved to go into Closed Session to discuss a personnel matter, namely the Registrar's Performance Review. Tammy Belinsky seconded the motion.

At 12:32 p.m., the Board returned to Regular Session and affirmed that only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as identified were heard, discussed and considered by the Board.

Next Meeting Date: August 11, 2016, 11:00 am.

Adjourn 12:35 p.m.

S. Dale Profitt, Chair

Tammy L. Belinsky, Secretary