AGENDA
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 4, 2021

1. Meeting called to order – 5:30 p.m., Board Room, County Administration Building.
2. Opening Prayer.
3. Pledge of Allegiance.
4. Election of Chairman for calendar year 2021.
5. Election of Vice Chairman for calendar year 2021.
6. Setting of date/time for 2021 regular Board of Supervisors meetings.
7. Setting of alternate date/time for 2021 regular Board of Supervisors meetings in case of inclement weather.
8. Consideration of Roberts Rules of Order as meeting protocol.
9. Discussion of format of Board minutes.
10. Appointment to Floyd County Chamber of Commerce, one year term, one Board of Supervisors member. Supervisor Yoder’s position.
11. Appointment to Floyd County Planning Commission, one year term, one Board of Supervisors member. Supervisor Coleman’s position.
12. Appointment to Floyd County Tourism Development Council, two year term, one Board of Supervisors member. Supervisor Kuchenbuch’s position.
13. Appointment of Chair and alternate to New River/Mount Rogers Workforce Development Area Consortium Board of Directors, one year term.
14. Appointment to New River Valley Regional Commission, one year term, one Board of Supervisors member. Supervisor Coleman’s position.
15. Appointment to New River Valley HOME Consortium, one year term, one Board of Supervisors member. Supervisor Kuchenbuch’s position.
16. Appointment of VACO Legislative Contact, one year term, one Board of Supervisors member. Chairman of Board.
17. Delegations:
18. County Administrator’s Report.
   a. Discussion of Change Orders on CCDC project.
19. Adjournment
January 4th meeting.

Explanation for Change Orders #1, #4, and #5 for the CCDC Project; per Erica Sunshine with Thompson & Litton.

I. Change Order #1
   a. Due to change in both DEQ and VDOT regulations:
      i. VDOT – additional requirements came in after bid
         1. Construction road will be a VDOT road after building completion. The initial road will require a gravel base. Once the building is complete the original gravel must be removed due to equipment, debris, etc. New gravel, etc, will be put down.
         2. There are two drains along the road. A drain at the top catches some water. Spillage goes over to a second drain. Any remaining water is caught in the manhole at the bottom of the hill. No water goes off the property. VDOT is requiring 100% containment at each drain.
         3. Negotiated priced down to $95,000 from $165,000.
      ii. DEQ – Requiring additional soil stabilization and a fence around sediment pond. No water will be in the pond, it is only for drainage. Requiring fence because it is on school property.

II. Change Order #4
   a. Time period change for extra work.

III. Change Order #5
   a. Unsuitable soil in new parking lot, as it is too soft at the bottom of the hill. It requires a layer of gravel, material, another layer of gravel.
   b. Negotiated price down to $67,000 from $80,000.
Change Order

PROJECT: (Name and address)
Floyd County High School CCDC Renovation and Addition
Floyd County, Virginia

OWNER: (Name and address)
Floyd County, Virginia
120 West Oxford Street
Floyd, Virginia 24091

ARCHITECT: (Name and address)
Thompson and Litton, Inc.
726 Auburn Avenue
Radford, Virginia 24141

CONTRACT INFORMATION:
Contract For: General Construction
Date: July 23, 2020

CONTRACTOR: (Name and address)
Firth Construction Company, Inc.
P.O. Box 5028
Martinsville, Virginia 24115

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date:

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Per the attached Change Order Requests No. 1, 4, 5.

Attachments: Change Order Requests No. 1, 4, 5.

The original Contract Sum was
$11,869,000.00

The net change by previously authorized Change Orders
$0.00

The Contract Sum prior to this Change Order was
$11,869,000.00

The Contract Sum will be increased by this Change Order in the amount of
$159,351.93

The new Contract Sum including this Change Order will be
$12,028,351.93

The Contract Time will be increased by thirty (30) days.
The new date of Substantial Completion will be October 1, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Thompson and Litton, Inc.
ARCHITECT (Firm name)

Firth Construction Company, Inc.
CONTRACTOR (Firm name)

Floyd County, Virginia
OWNER (Firm name)

Terri Morris, County Administrator
SIGNATURE

Steve Gambrell, Senior Vice President
SIGNATURE

December 1, 2020
DATE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE
### General Contractor Estimate for Change Order

**Project Code:** 7850-20  
**Agency:** T&L  
**Project:** FLOYD COUNTY CCDC  
**General Contractor:** FRITH CONSTRUCTION COMPANY  
**Change Description:** MODIFICATIONS PER VDOT AND DEQ  
**Revision #:** 2 COR#: 1

#### General Contractor Direct Costs

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Quantity</th>
<th>Direct Labor Hours Per Unit</th>
<th>Total Direct Labor Hours</th>
<th>Hourly Wage Rate, Excl. Taxes &amp; Ins.</th>
<th>Total Labor Cost</th>
<th>Material Cost Per Unit</th>
<th>Total Material Cost</th>
<th>Equipment Cost Per Unit</th>
<th>Total Equipment Cost</th>
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#### Subcontract Costs

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#### Summary

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**Submitted By:**

Name: STEVEN GAMBRELL  
Signature: [Signature]  
Title: SENIOR V.P.-ESTIMATING  
Date: 10/21/2020

I have reviewed the costs proposed and find them to be reasonable (as proposed) (as marked).

A&E Signature:  
Owner Signature:  
Date:  

Approved by T&L  
10/26/20
RFC Breakdown Floyd County High School

1 message

Josh Vaughn <swexcavating@yahoo.com>
Reply-To: Josh Vaughn <swexcavating@yahoo.com>
To: Steve Gambrell <steve@frithconstruction.com>

Thu, Sep 17, 2020 at 1:54 PM

Steve,

Below is the breakdown for the RFC No:01.

( Storm )
Materials = $10,875.00
Labor and equipment = $7,125.00

( E&S ) Slope matting and channels.
Materials = $5,250.00
Labor and equipment = $12,550.00

( Extra Grading) CRS
Labor and equipment = $5,610.00

Silt Fence W/ Wire Backing
Materials = $1,575.00
Equipment and labor = $12,325.00

I hope this helps.

Thanks,
Josh Vaughn
Southwest Excavating, Inc
Cell: 540-320-6948
## SUBCONTRACTOR CHANGE ORDER

**CHANGE ORDER:** 1

<table>
<thead>
<tr>
<th>CO No.</th>
<th>Job No.</th>
<th>Cost Code / Cat</th>
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<tbody>
<tr>
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**TO:** Frith Construction  
**PROJECT:** Floyd County High School  
3/4/2020

### DESCRIPTION:
- (Storm System) (4) Concrete Anchors, (6) Revised DI-3b
- E&S 15,000 sqft Of ESD-3 Mailing For Drainage channels, 18,600 sqft Of Slope Soil Stabilization Matting.
- Add 2" Of Siltage Cut For CRS
- 1,060LF Of Wire Back Silt Fence.

**TOTAL CHANGE ORDER AMOUNT:** $55,010.00

The Original CONTRACT SUM was:

Net changes by previously approved Change Orders:

**CONTRACT SUM prior to this Change Order:**

**Net Amount of this Change Order is:**

The new CONTRACT SUM (including this CHANGE ORDER) is:

---

Josh Vaughn  
Southwest Excavating  
**Signature**

**Type or Print Name:**  
**Title:**  
**Date:**
10/21/2020

I agree this needs adjusted = $3,650.00

( Wire silt fence )
I do disagree on this one to an extent. Installing this type of fence takes 4 times as long. We have budgeted originally $3.00 per foot. So if you add $9.00 per foot = $9,540 plus extra materials = $1,575.00 = ($11,115.00 ) I will take away my OHP.

Hopefully this will help!

Thanks,
Josh Vaughn
Southwest Excavating, Inc
Cell: 540-320-6948
C.O.R. #1 Response

2 messages

Steve Gambrell <steve@frithconstruction.com>
To: Josh Vaughn <swexcavating@yahoo.com>

Josh,
Please see attached and rework your C.O.R accordingly.

Thanks

Steve Gambrell
Senior V.P.-Estimating
Frith Construction Co,INC
26 Textile Road
Ridgeway, VA 24148
Phone 276-632-7241
Cell 276-732-6783
steve@frithconstruction.com

Response C.O.R. #1.pdf
9473K

Josh Vaughn <swexcavating@yahoo.com>
Reply-To: Josh Vaughn <swexcavating@yahoo.com>
To: Steve Gambrell <steve@frithconstruction.com>

Steve,

Good morning,

I have reviewed your notes regarding the RFC No;01. Here I have made adjustments as necessary.

(Additional grading for CRS).

https://mail.google.com/mail/u/0?ik=b61f6460fa&view=pt&search=all&permthid=thread-a%3Ar2960863418184944436&simpl=msg-a%3Ar2955905968534852052&simpl=msg-f%3A1681166274598686
**CONTRACTOR:** Adams Construction Company

**PROJECT:** Floyd County High School Additions

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</table>

**NOTE:** This Change Order becomes part of and in conformance with existing contract.

---

We agree hereby to make the change(s) specified above at this price: **ADD** $10,802.50

Previous contract amount: $458,951.76

Revised Contract Total: **$467,754.26**

---

Hunter Marshall  
Asst Commercial Division Manager

Accepted By: ___________________________ Date: __________

Company: ___________________________
Steve,

Attached is pricing for fine grading and additional 2" of stone on the revised area. It is not the $35/ton or so that Erica mentioned last time for several reasons. We calculate 21B stone at 5% extra weight due to the amount of moisture in it. I also do not believe that they are figuring any fine grading/touching up prior to and after placement of the 168 tons of 21B but it will undoubtedly be necessary with all the construction traffic that will be on it. Also, the haul to Floyd is noticeably higher than if we were working somewhere closer to the quarry.

Thanks,

Hunter Marshall
Asst. Commercial Division Manager
Mobile: (540) 293-5234
Office: (540) 283-7979
Adams Construction Company
www.adamspaving.com
Steve, We can stake the additional fencing for a fee of $800.

Will Sigler

Cardinal Survey & Design, PLC
(Formerly Berkley-Howell & Associates)
306 Enterprise Drive, Suite C
Forest, VA 24551
1-434-385-7548 (T)
1-434-660-2372 (M)
1-434-385-6178 (F)

Will,

I am sending you a PR that was issued the other day.

https://mail.google.com/mail/u/0?ik=b61f6460fa&view=pt&search=all&permmsgid=msg-f%3A1676839158792652990&simple=msg-f%3A1676839158792652990
PROPOSAL
BARROW FENCE CO., LLC
8465 A.L. PHILPOTT HWY.
P.O. BOX 3063
MARTINSVILLE, VA.
24115
PHONE: 276-638-7325
FAX 276-638-0429
EMAIL: barrowfence@embarqmail.com

PROPOSAL SUBMITTED TO:
NAME: Frith Construction Company Inc.
JOB NAME: Floyd County High School
ADDRESS: 26 Textile Rd.
STREET: 
CITY: Ridgeway
STATE: V.A.
CITY: Floyd County
STATE: V.A.

DATE: 9-14-20

We hereby submit specifications and estimates for:

Installation of new fence around retention pond

700' BOV-1 chain link fence 6' high overall; all vinyl coated, color-black, #9 gauge overall (11 gauge core), 2" mesh, 72" high chain link fabric; 2" O.D. (P.P.40) line posts spaced on 10' centers maximum; #7 gauge tension wire at top of fence fabric.

1 Double swing gate 12' wide x 6' high, 1 5/8" O.D. welded frame (P.P.40)

1 Gate posts 3" O.D. x 6' high (P.P.40) 1 5/8" O.D. (P.P.40) horizontal pipe braces, and diagonal truss rods

8 Corner and pull posts 3" O.D. x 6' high, horizontal braces, and diagonal truss rods

Total Price installed: $21,648.84

Break down:
Material: $7861.42
Shipping/freight: $325.00
Mark up 30%: $2358.42
Sales tax: $611.87
Labor: $9492.13 (Ready mix [3000 mix] included in labor)

Note: line posts set in concrete footings 10" diameter x 30" deep, terminal posts set in concrete footings 12" diameter x 36" deep

Quote Effective: 21 days
Tentative start date: 28 days

TERMS: Net 10 Days.

Authorized Signature ____________________________

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: ___________________________________________
Date ___________________________________________
Signature __________________________________________

Authorized Signature ____________________________
## Proposal Request

**PROJECT:** (name and address)  
Floyd County High School CCDC  
Renovation and Addition  
Floyd County, Virginia

**OWNER:** (name and address)  
Floyd County Virginia  
120 West Oxford Street  
Floyd, Virginia 24091

**ARCHITECT:** (name and address)  
Thompson & Litton, Inc.  
726 Auburn Avenue  
Radford, Virginia 24141

**CONTRACTOR:** (name and address)  
Frith Construction Company, Inc.  
26 Textile Drive  
Ridgeway, Virginia 24148

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: July 23, 2020

**Architect's Project Number:**  
Proposal Request Number: 001

**Proposal Request Date:** August 31, 2020

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Zero (0) days or notify the Architect in writing of the anticipated date of submission.

**Provide cost to the following modifications to the drawings based on VDOT and DEQ requirements.**

1. Sheets C400 and C401. Structures 300 SD-2, 300 SD-3, 400 SD-1, 400 SD-2, 500 SD-2, and 500 SD-3 were revised to VDOT DI-3B.
2. Sheet C504. Outlet protection sizes and quantities have been revised.
3. Sheets C301 and C501. Added anchor blocks at every other pipe joint from 700 SD-1 to 700 SD-2.
4. Sheet 300. Provide cost to add 700 LF of 6-foot tall black vinyl coated chainlink fence and a 12-foot double leaf swing gate with latch around the detention basin.
5. Sheets C303, C504, and C505. Provide a cost for the additional B/M added to the slope across the access road from the tank pad entrance.
6. Sheet C503. Provide a cost to add 2” of aggregate subbase course size No. 21B (Roller Compacted) after remediation of 6” aggregate. AND Provide separate cost to utilize the standard Construction Road Stabilization required by the Erosion and Sediment Control Handbook.

**Attachments:** C300, C301, C303, C400, C401, C501, C503, C504, and C505.

**REQUESTED BY THE ARCHITECT:**

Erica Sunshine, AIA

PRINTED NAME AND TITLE
**GENERAL CONTRACTOR ESTIMATE FOR CHANGE ORDER**

**Project Code:** 7850-20  
**Agency:** T&L  
**Project:** FLOYD COUNTY CCDC

**General Contractor:** FRITH CONSTRUCTION COMPANY  
**Change Description:** 30 Day Delay for DEQ Permit  
**COR# 4**

### GENERAL CONTRACTOR DIRECT COSTS

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**Subtotal from Estimate Continuation Sheets:** $0.00

**1.97 Subtotal (S/T) Direct Costs:** $0.00

**1.98 Taxes/Insurance:**
- FICA, FUI, SUI, & Workmens’ Comp.: 30.00% of Item 1.97
- % of Item 1.97: $0.00
- Sales Tax @ 5%: $0.00
- Sales Tax @ 5%: $0.00

**1.99 Total Direct Costs**

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**Submitted By:**  
Name: STEVEN GAMBRELL  
Signature: [Signature]  
Title: SENIOR V.P.-ESTIMATING  
Date: 10/9/2020

I have reviewed the costs proposed and find them to be reasonable (as proposed) (as marked).

A/E Signature: __________________________  
Owner Signature: __________________________  
Date: __________________________
22 Months
Annualizing = 329,000.0710 / 22 = 6,161,793.00

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**TRUCKING/EQUIP.**

- PICK UP TRUCK: 22080.00
- WARRENTY: 0
- TRAVEL PAY: 9800.00
- TOTAL: 31880.00

**SUB TOTAL:** 172817

**LABOR TAX 30%:** 51,845.10

**SALES TAX 6.3%:** 5,660.87

**TOTAL:** 224,562.10

G.C.
**GENERAL CONTRACTOR ESTIMATE FOR CHANGE ORDER**

**Project Code:** 7850-20  
**Agency:** T&L  
**Project:** FLOYD COUNTY CCDC

**General Contractor:** FRITH CONSTRUCTION COMPANY  
**Change Description:** Soil Remediation by Schnabel  
**Corr # 5**

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</table>

**Submitted By**

Name: STEVEN GAMBRELL  
Signature: ________________________________  
Title: SENIOR V.P.-ESTIMATING  
Date: 11/24/2020

I have reviewed the costs proposed and find them to be reasonable (as proposed) (as marked).  

AVS Signature: ________________________________  
Date: ________________________________

Proposal has been accepted. Please send all back up materials with discussed reductions to be attached to the GC-1.
Steve Gambrell <steve@frithconstruction.com>
To: Josh Vaughn <swexcavating@yahoo.com>, Jamie Southwest Excavating <jlr4751@gmail.com>
Cc: BRETT HASKINS <bret@frithconstruction.com>, Jamie Southwest Excavating <jlr4751@gmail.com>

Mon, Nov 23, 2020 at 9:19 AM

Josh,
Please see below and get back to me asap.

--

Josh Vaughn <swexcavating@yahoo.com>
Reply-To: Josh Vaughn <swexcavating@yahoo.com>
To: Steve Gambrell <steve@frithconstruction.com>

Mon, Nov 23, 2020 at 10:02 AM

Steve,

Below is more breakdown.

Equipment 40 hours
Dozer 40 hours at $250.00 per hour
Excavator 40 hours at $250.00
Labor (3) men at $200.00 per hour

[Handwritten change in black marker: $250.00 to $200.00]

Don't know how much more I can slice this up.

Thanks,
Josh Vaughn
Southwest Excavating, Inc
Cell: 540-320-6948

--

Steve Gambrell <steve@frithconstruction.com>
To: Erica Sunshine <ESunshine@t-l.com>

Mon, Nov 23, 2020 at 10:04 AM

Erica,
Please see below.

--

Work <esunshine@t-l.com>
To: Steve Gambrell <steve@frithconstruction.com>, Andrew Monk <amonk@t-l.com>

Mon, Nov 23, 2020 at 5:51 PM

https://mail.google.com/mail/u/0?ik=b61f6460fa&view=pt&search=all&permthid=thread-f%3A1684112911545629416&simple=msg-f%3A1684112911545629416&simple=msg-a%3Ar178187077821872117 ... 5/6
FCHS Change Order Breakdown
13 messages

Josh Vaughn <swexcavating@yahoo.com>
To: Steve Gambrell <steve@frithconstruction.com>

Steve,

Here is the breakdown for the stone work in parking area.

Stone cost = $29,000.00
Fabric cost = $3,000.00
Material Markup = $4,800.00
Equipment = $20,000.00
Labor = $8,000.00
OHP $3,600.00

I hope this helps. We will be at a stand still soon if this gets delayed.

Thanks
Josh Vaughn
Southwest Excavating, Inc.

Sent from my iPhone

Steve Gambrell <steve@frithconstruction.com>
To: Erica Sunshine <ESunshine@h-i.com>
Cc: BRETT HASKINS <bret@frithconstruction.com>

Erica,

The stone must be placed on the fabric so it doesn't damage it.

Please see the breakdown of cost below.

Thanks

Steve Gambrell
Senior V.P.-Estimating
FCHS #3 stone
4 messages

Josh Vaughn <swexcavating@yahoo.com>
To: Steve Gambrell <steve@frithconstruction.com>

Tue, Nov 24, 2020 at 9:47 AM

Steve,

# 3 stone saves $2.00 per ton = $ 2,200.00

Thanks
Josh

Sent from my iPhone

Steve Gambrell <steve@frithconstruction.com>
To: Erica Sunshine <ESunshine@l-i.com>
Cc: BRETT HASKINS <bret@frithconstruction.com>

Tue, Nov 24, 2020 at 11:06 AM

Erica,
Please see stone saving below.

Thanks

Steve Gambrell
Senior V.P.-Estimating
Frith Construction Co, INC
26 Textile Road
Ridgeway, VA 24148
Phone 276-632-7241
Cell 276-732-6783
steve@frithconstruction.com

https://mail.google.com/mail/u/0?ik=b61f6460fa&view=pt&search=all&permthid=thread-f%3A1684253451587334590&simple=msg-f%3A1684253451587334590&simple=msg-a%3Ar5952877992068781119... 1/2
Monday, November 30, 2020

Southwest Excavating, Inc.
200 Scattergood Drive
Christiansburg, VA 24073

RE: Floyd County High School - Structural Fill

Dear Mr. Vaughn,

Salem Stone Corporation is pleased to supply Southwest Excavating with the aggregate necessary to complete the aforementioned project.

As a proposed value engineered option for structural fill, Salem Stone will provide VDOT #3 stone from our Floyd Quarry in lieu of VDOT #1 stone from our Sisson and Ryan Quarry (Shawsville, VA). This will provide a cost savings of $2.00 per TON (delivered).

We appreciate the opportunity to partner with Southwest Excavating, Inc. on this project. Should additional details be warranted please contact me directly.

Sincerely,

Chip Dunstan

Chip Dunstan, Area Sales Manager
Salem Stone Corp
chip.dunstan@salemstonecorp.com