

**BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 14, 2020**

At a regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, April 14, 2020 at 8:30 a.m. in the large conference room of the County Administration Building thereof;

PRESENT: Joe D. Turman, Chairman; Jerry W. Boothe, Vice Chairman; W. Justin Coleman and Linda DeVito Kuchenbuch, Board Members; Terri W. Morris, County Administrator; Cynthia Ryan, Assistant County Administrator, Tabitha Hodge, Economic Development Technician to livestream and film the meeting.

ABSENT: Lauren D. Yoder, Board Member.

Agenda Item 1. – Meeting Called to Order.

Chairman Turman called the meeting to order at 8:30 a.m.

Agenda Item 2. – Opening Prayer.

The Opening Prayer was led by Supervisor Coleman.

Agenda Item 3. – Pledge of Allegiance.

Vice Chairman Boothe led in the Pledge of Allegiance.

Agenda Item 4. – Approval of minutes of March 10, 2020; March 24, 2020 and March 25, 2020.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to approve the minutes of March 10, 2020; March 24, 2020; and March 25, 2020 as presented.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 5. – Approval of monthly disbursements.

Questions and discussion followed.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Boothe, and carried, it was resolved to approve the April 2020 monthly disbursements and additional bills as presented.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes

Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 6.a. – Constitutional Officers reports.

Ms. Ryan – No Constitutional Officers stated that they would be attending in person or by phone.

Agenda Item 7.a. – Subdivision plats as approved by Agent for March 2020.

Ms. Morris – Ms. Turman is working from home but I will be glad to relay any questions or concerns to her.

No questions were asked.

Agenda Item 7.b. – Appointment to Floyd County/Town/Economic Development Authority/School Board Strategic Planning Subcommittee, two year term.

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and carried, it was resolved to reappoint Chairman Joe Turman to the Floyd County/Town/Economic Development Authority/School Board Strategic Planning Subcommittee for a two year term.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 7.c. – Appointment to New River/Mount Rogers Workforce Development Board, three year term.

Ms. Morris – The next item is an appointment to the New River/Mount Rogers Workforce Development Board for a three year term. It needs to be a business representative. We received no letters of interest to our advertisement.

Vice Chairman Boothe – When are the meetings?

Ms. Morris – They usually meet every other month in Wytheville.

Vice Chairman Boothe – If you could find out what day the meeting is and what time, we can start searching for a representative.

Ms. Morris – We’ve tried before to get a small business owner but it is hard for them to be away from their business during the day.

Vice Chairman Boothe – Are there any farmers or anyone associated with agriculture in some way on the committee?

Ms. Morris – We can check on that for you.

Agenda Item 7.d. – Amendment to Agreement with the Virginia Department of Forestry.

Ms. Morris – The County’s original agreement with the Virginia Department of Forestry was executed in March 2003 for the construction of a pole shed on the landfill property where they store their equipment. The agreement was for 15 years. I just happened to see that it had expired when I was looking for something else in the file. After talking with them, they thought it might be easier to do on an automatic annual renewal instead of someone having to keep track of it in 15 years. If either of us want to terminate it at any time we can.

Vice Chairman Boothe – With 6 months’ notice.

Ms. Morris – Yes. We have not had any issues with them having their equipment there. They have a key to the gate and go in and out as they need to.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to approve the First Amendment to the March 21, 2003 Agreement with the Virginia Department of Forestry and to authorize the County Administrator to execute the agreement (Document File Number 1104).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 7.e. – FY20 audit engagement letter with Robinson, Farmer, Cox Associates, PLLC.

Ms. Morris – The last item is an audit engagement letter with Robinson, Farmer, Cox. This is our annual letter that outlines their responsibilities and outlines County staff responsibilities as far as the audit. This is the last year of our three year bid contract. We will put this out to bid later this year.

Vice Chairman Boothe – To the best of my memory, this is pretty much boilerplate.

Ms. Morris – It is.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and carried, it was resolved to approve the FY20 audit engagement letter with Robinson, Farmer, Cox Associates, PLLC and to authorize the Chairman and County Administrator to execute the engagement letter (Document File Number 1105).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes

Supervisor Turman – yes

Agenda Item 6.b. – Public Comment Period for the reading of any letters or emails received.

Chairman Turman – Did we receive any public comment?

Ms. Ryan – No, we did not receive any.

Agenda Item 9. – Board member time.

No Board members had anything to discuss.

Ms. Morris – I left you a copy of a note about a road closure that Darrell Sowers sent this morning.

Supervisor Kuchenbuch – Did it wash out because of the storm?

Ms. Morris – He didn't say. This says "a planned State Force Bridge Maintenance Project." He did say they have worked diligently on storm damage and hope to have everything in shape by the weekend.

Vice Chairman Boothe – I take it that this work is being paid for out of their bridge maintenance money rather than out of our secondary road money?

Ms. Morris – I would think so.

Vice Chairman Boothe – I would think so too, but it doesn't say and I don't recall being requested to concur with them closing a road to do work on a bridge before. Let's ask Mr. Clarke about it.

Agenda Item 6.c. – Mr. David Clarke, Virginia Department of Transportation.

Mr. Clarke joined the meeting by telephone and provided construction and maintenance updates:

a. On the maintenance side –

Couple of weather events	Last night had flooding and falling trees and wind.
COVID-19	Had to modify crews based on distancing, but we are essential workers. The Willis and Check crews have been split to avoid too many people meeting in a building. Some people are meeting at the old Floyd lot.
Graders on gravel roads	Yesterday's weather might have undone a lot of that work.
Pipework	Roger Road, Stagecoach Road.

Patch work	For upcoming paving schedule. Moore Road.
Planned paving	Indian Valley Post Office Road, Franklin Pike, Alum Ridge Road, Stonewall Road, Rt. 8, Rt. 221, Blackridge Road.

b. On the construction side –

Planning meeting this afternoon on secondary road construction	Quesenberry Road and Mill Run Road will be ready to go.
Brush and trees under the bridge on Rt. 8	I thought this would happen quicker but we are going to have to do a separate quote on that.
Process for naming structures or spots	That is in to our central office, but those people are working from home. I will keep that on my checklist.

Vice Chairman Boothe –

- 1) We talked about top coating Lumber Lane. I don't know if you can work it out where that work is done in the evening. That is a high traffic road. The business there is swamped most of the day.
- 2) Besides taking out the brush at the bridge on Rt. 8 is it scheduled to take out whatever you can up to the high water line?

Mr. Clarke – Right now we are just trying to get a tree and brush crew in. A separate crew would have to take out any other sediment that we might be able to do above the ordinary high water line. Once we get in there and get the brush out we can figure out what else we can do.

- 3) We received a request for our concurrence on a road closure on Rush Fork Road for bridge work. I don't recall one coming in like this before where they wanted our concurrence. Usually we get notified that it is going to happen. Is this money coming out of bridge maintenance repair fund or secondary road money and that is why we have to concur?

Mr. Clarke – It is definitely out of the maintenance fund. It is not out of secondary road construction. The concurrence is more of an acknowledgement that you understand it is going to be closed and that the work needs to be done, but it gives you an opportunity to add any comment. Our bridge office is usually pretty good about telling us when it is going to happen. It is not a funding thing.

Supervisor Kuchenbuch –

- 1) Thank you. The residents of Roger Road were so excited and wanted to make sure I thanked you. They are very appreciative of the new work done.
- 2) The big tree we talked about on Sunny Ridge Road got taken care of yesterday and it didn't fall on the road.

- 3) On Woods Gap Road between Roberson Mill Road and Storkers Knob Road you have some patches that have signs saying "rough road," but when will that area be fixed?
- 4) I would like an update on the guardrail on Rt. 615 at the County line.

Mr. Clarke – I think we have funding for that.

- 5) Could we possibly get a bucket truck over here to get large overhanging branches on Christiansburg Pike and other roads?

Mr. Clarke – I don't have one in my residency. They are usually contracted out, but maybe that is something we can get on their contract list.

Supervisor Coleman –

- 1) Thank you for the update on the projects we mulled around. I appreciate you keeping that on your radar.
- 2) I don't really have anything this week. I know you are covered up trying to get everything back into shape. I appreciate the crews working during this time and everything you are doing.
- 3) I have been asked about the anticipated start date on Quesenberry Road.

Mr. Clarke – That is what we are going to discuss this afternoon. Once we make a decision on when it will happen, I will let you know.

- 4) Is Firehouse Road this year or next year?

Mr. Clarke – It will probably be next year. This year we have Mill Run Road and Quesenberry Road. Ponderosa Road is up there ahead of Firehouse Road too. We have already started some of the design and right of way work on Firehouse Road.

Vice Chairman Boothe – Have you already approached the property owners on Firehouse Road?

Mr. Clarke – Quite a number of them, yes, but I don't know if we are completely done. While we are on that topic I will send a draft Secondary Six Year Road resolution to the Board for consideration and approval at the next meeting. We did not have any speakers at the public hearing. We have a large number of roads on the Six Year Road Plan so nothing could be added unless something is taken off.

Vice Chairman Turman –

- 1) I really appreciate all the hard work your guys have done. When I came in this morning they were already on the road with graders.
- 2) There is a sharp curve on Fairview Church Road where the pavement ends going toward Morrisette Winery. There are big tractor trailers trying to use that road and they are getting hung up in that hairpin curve. Wreckers have to get them back out. Residents wonder if you could put up some signs that say it is not a good road to follow with GPS. I told them you have one on Rt. 221 but they still go down Indian Valley Road. I was

wondering if you have battery-powered caution lights that flash on the top to catch people's attention.

Mr. Clarke – On that sign for Indian Valley?

Chairman Turman – Right and if you put a sign for Fairview Church Road, put flashers to catch people's attention.

Mr. Clarke – They try to limit how much flashing stuff is used, but I can ask about that.

- 3) All your roads along Burks Fork got hit pretty hard. I appreciate all the gravel you put down in my district this week, but part of it ended up going down the side ditch.
- 4) I appreciate all the grading work. It has made a big difference on some of the roads.

Agenda Item 6.d. – Closed Session with Steve Durbin, County Attorney §2.2-3711 A.8. Legal Advice on Specific Legal Matters.

On a motion made by Supervisor Kuchenbuch, and seconded by Supervisor Boothe, and carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A. 8., Legal Advice on Specific Legal Matters – Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel for discussion of the limitations of authority and liability regarding the declaration of emergency, the limitations of authority and liability for the proposed militia ordinance, and discussion of an ordinance or resolution regarding taxation matters.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to come out of closed session.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and carried, it was resolved to adopt the following certification resolution:

**CERTIFICATION RESOLUTION  
CLOSED MEETING**

WHEREAS, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Legal Advice on Specific

Legal Matters in accordance with Section 2.2-3711, Paragraph A.8 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

This certification resolution was adopted.

Agenda Item 6.e. – Dr. John Wheeler, Superintendent, Floyd County Public Schools.

Dr. Wheeler – Provided an update on the Collaboration and Career Development Center (CCDC) and displayed a drawing of the proposed CCDC and a drawing of the reconfigured high school campus:

- 1) We are still on track with everything for the timeline;
- 2) The last estimate from the value engineer came in and we are right on budget and it includes all the furnishings and machinery that the teachers went through with the designers and Thompson & Litton engineers;
- 3) The next value engineer report will be at the end of May and by then the construction documents will be over 95% complete for that estimate;
- 4) We looked at getting the best and safest campus we could with the traffic pattern so a third lane will be added to help with traffic;
- 5) A large parking lot with a walkway will be added across the road;
- 6) For the next phase we will involve Sheriff Craig and Deputy Coleman when we look at the security cameras with Citizens and where the cameras need to be placed;
- 7) I am on multiple committees with the State and the idea is to graduate people who are prepared for a successful life, meaning the job market;
- 8) Computer Science is involved in most careers, especially at the entry level;
- 9) My biggest anxiety is we are graduating kids who are not as prepared as they could be and we are going to alleviate that pretty quickly;
- 10) The CCDC will have everything we need and it is expandable;
- 11) The next stage of the project will be some virtual drawings so you can actually see what it will look like inside;
- 12) With the square footage and the process with the teachers looking at it and with the estimates we are able to get everything we need;
- 13) Space is in there to allow us to expand and shift to give our kids what they need;



- 14) The beauty is that the State is doing the same thing with graduation requirements;
- 15) Teachers are able to use some of their existing equipment and we will be able to purchase the rest within our budget for every one of our classroom spaces.

Vice Chairman Boothe – Is the roadway two way or single?

Dr. Wheeler – Two way.

Vice Chairman Boothe – Will the entrance be big enough to utilize as a cul de sac or turnaround?

Dr. Wheeler – We will have to see at what point we go to VDOT. Listening to the Thompson & Litton engineers I think there are options to either abandon or use one of the labelled road usages that VDOT already has. This is on Thompson & Litton's list and VDOT has already been down there.

Vice Chairman Boothe – On the drawing is that steps and a ramp?

Dr. Wheeler – Those are steps and an elevator because that is the biggest elevation change.

- 16) There are 3 schools out of this project:
  - a. A redefined, with the teacher's input, high school.
  - b. An 8<sup>th</sup> grade experience designed for what they have learned in prek-7<sup>th</sup> and what their needs are at that point before they go on to high school for 9<sup>th</sup>-12<sup>th</sup>.
  - c. The Collaboration and Career Development Center.

Vice Chairman Boothe – That will open up several classrooms on the lower level of the high school.

Dr. Wheeler – That is where they can start reorganizing and see what we want the flow to be. Hopefully we will have some free, but we have so many teachers on carts now...

- 17) When they do the computer renditions you will see huge glass garage doors so a semi-truck could be driven in and parked and different classes could work collaboratively on it.

Vice Chairman Boothe – Do you already have 3-phase power at this site or do you see a need for it?

Dr. Wheeler – Right now their electricians, Timmy Cox [Floyd County Public Schools Maintenance Supervisor], and Robert Ratcliffe [Floyd County Public Schools Director of Technology] are working together on what they need.

- 18) We will be able to open up the area outside of culinary to host events they are catering.

- 19) Students for the last half of the 11<sup>th</sup> grade year and a lot of the 12<sup>th</sup> grade year, whether students are in career and technical education or not, will be working down here either on partnerships or with projects that are part of the graduation requirements in years to come and now we will have a space for them;
- 20) We have expanded welding, building trades and the more we can do with the technology sector, the more we can look at partnering with New River Community College and getting some evening classes for adults;
- 21) New River Community College is excited; Radford University is excited; we are working with departments at Virginia Tech as well.

Vice Chairman Boothe – Will there be administrative offices in this section?

Dr. Wheeler – There are. We have one for the Career Coach, Career and Technical Director, an administrator, and an extra office.

Vice Chairman Boothe – I take it there will be security cameras in this section? Will there also be monitors in the main office?

Dr. Wheeler – Yes. The way Citizens has laid it out is pretty spectacular. They do an incredible job.

Vice Chairman Boothe – Will there be panic buttons if necessary?

Dr. Wheeler – That is a matter of what is safest. We will figure out what is best when we look at the security cameras. For the outside aesthetics I just asked them to make it look like Floyd County. They are doing it to match the existing school.

Vice Chairman Boothe – Some citizens and employees were concerned about parking and you more than addressed that.

Dr. Wheeler – Some of the parking is going to come from not having a coal burner. We are doing things with parking that right now have to be left vacant. We will clearly mark every extra spot we can.

Ms. Morris – Have you gotten far enough in your planning to add any different classes and opportunities?

Dr. Wheeler – We have to get computer science in there. It is a very difficult certification to get. Ms. Cromer secured the grant for that. We have a couple of other things we have been awarded by some pretty nice companies along these lines.

Vice Chairman Boothe – I don't see an ounce of wasted space.

Dr. Wheeler – That is what I was most impressed about. I was impressed with how they maximized space. This includes where the utility rooms are. The biggest part now in buildings is the technology infrastructure. Those rooms have to be cooled and some take up a lot of space,

but they were able to fit them all in. There will be a wall that hides our maintenance areas and there will be lettering that says "Floyd County High School."

Ms. Morris – If you have time you might want to give them an update on the boilers and air conditioning.

Dr. Wheeler – They are looking at where they are placing the propane tank. They have run the lines. The next school they will do the demolition on for the boilers is Floyd County High School and then Check Elementary and then Willis Elementary. For the air conditioning they have a small team of electricians that are going to each school and doing all the wiring for each school. I work with Thompson & Litton and talk to Dr. Bissell, the Director of the Health District for New River Valley weekly. We know who is doing the work and where they are so we can go back and clean. As soon as equipment comes in, which – like every other company in this world probably – is delayed because their workforce has been reduced, it is ready. We have enough in Capital Improvement to replace the water tank at Willis Elementary. Indian Valley Elementary was part of the project. That will take care of the water issue at every place now. They will do the work when they replace the boiler at Willis Elementary.

Vice Chairman Boothe – If all the equipment comes in will the project be finished by the start of school?

Dr. Wheeler – I don't know. We haven't had an update meeting with a timeline from Nor-Well Corporation. When the equipment comes in they will be able to do a room or two at a time since it will already be wired.

Ms. Morris – Last week we did the purchase orders for a direct purchase of the air conditioning units and took it out of the Nor-Well contract. That will save us a considerable amount of money just with sales tax.

Dr. Wheeler – Like you, we worked with all the Federal and State waivers for feeding children and continuing education. We are moving forward but the most important part is getting meals to kids.

Vice Chairman Boothe – I think it is great that you are still doing that.

Dr. Wheeler – They love the school bus and we wanted to keep it 5 days for the continuity. We do it within the cafeteria and we do need to minimize the amount of being out. We have plenty of storage. We bought a lot of nice 60 quart rolling coolers. We had spring break Friday and Monday and we honored that week. We are feeding every day this week. Last week we gave extra meals. Next week it is Monday - two sets of meals, Wednesday - one set, and Thursday - two sets so the whole week is covered. We got a large refrigerator storage unit that was obsolete and we scrubbed it out and got it running. We are going to do this because it is emergency feeding, but we are going to make sure all of our cafeterias are outfitted with almost the same thing for storage because we want to be able to be an emergency serving station for Floyd County. Another priority is to get generators in areas that are set for emergency shelters.

Chairman Turman – This is a tragic situation that we find ourselves in, but if ever there is a silver lining on anything, when we come out of this we will be prepared and know what we need to tweak and have everything in case we get hit again. It has been a learning experience.

Vice Chairman Boothe – Are you seeing reimbursements from the State and Federal yet?

Dr. Wheeler – No. It will probably be after the fact. We are working on all of those and keeping the bills. Most are for emergency feeding and payroll. First the federal stimulus money will come. For school systems it will be divided up based on the Title I formula. I am sure we will be able to absorb it all, whether it is the additional cost for food and getting it out to the kids. It will probably be the end of April before we get the Department of Education's budget template based on the State's template.

Supervisor Kuchenbuch – Back to feeding, during the summer normally you have feeding. Will we be looking at feeding during the summer?

Dr. Wheeler – We will look at doing our normal summer feeding. We will have to see from the standpoint of the waivers that go to the end of school. Some of the waivers continue while there is a state of emergency. We will continue doing all we can. Emergency feeding is basically from the waiver standpoint. A lot of it is when the national emergency comes off. At the very least we will do what we have always done. Our last day of school is May 29 and we will go from there and see where we are.

Vice Chairman Boothe – Have you started looking into how you will handle summer school for those students who need it?

Dr. Wheeler – Most of those students are on waivers and a lot of those...we are looking at not only the seniors there are a lot of waivers there. We know which ones. The high school has done a great job reaching out to each one and working with them. We are also looking at the current juniors and what they need. With anything like this, you have to come out of it with something but there will be unintended consequences, definitely at every level. The State Department of Education is doing a good job of looking at what we need to do 2 years from now and what that means, especially with accountability which are most of the committees I am on. We need to change the accountability from the standpoint of giving the students free time during the day to do things that will make them profitable when they leave. They will put them in the job market and give them the experiences they need to develop their minds.

Vice Chairman Boothe – Also you have some students who will have to go to summer school to pass a certain course.

Dr. Wheeler – All that has to be worked out. Most of those you are looking at the current 10<sup>th</sup> and 11<sup>th</sup> graders. We are working with them. The seniors are all in good standing.

Vice Chairman Boothe – Is there anything we can be doing to help you?

Dr. Wheeler – I don't think so. We are up on all the waivers. We are doing like you and looking at our current budget and where we are and keeping track of the things we need to keep

track of. From that standpoint we know what the waivers involve. Our priority was getting food to the kids. We are in good shape with that. Everything that has been put in place by the Federal government, State government, and Department of Education have kept things running. I am very impressed.

Agenda Item 6.f. – Lunch Break.

Chairman Turman recessed the meeting at 11:50 a.m. for the lunch break.

Chairman Turman resumed the meeting at 1:00 p.m.

Agenda Item 8. – Old/New Business.

Mr. Mark Bolt [Building Official] – I guess you already know about doing a structure up at the ball field. I've talked with Jacob [Agee, Recreation Director] and looked at what he has down here. He would like a structure with a second floor with two offices upstairs to oversee the ball field. The current area is 32' by 80'. I called Price Builders about a shell metal structure on a slab and they came back with a price a little over \$108,000 for 32' by 100' with no second floor. I think a second floor would add a lot to it. Instead of doing a second floor we could probably put some cameras on posts that he can review. I talked to a contractor this morning and he said a wood structure with 2' by 4' framing with siding and a roof would be about \$110,000-\$120,000.

Supervisor Kuchenbuch – Finished inside or just the structure?

Mr. Bolt – Just the structure with no offices and no lights and so forth. With a wood structure you have more capability of finishing the walls off inside. For a metal structure you still have to have the inside framing. But if you go with a metal structure the only thing you really have to finish off would be the office spaces and restroom. Everything else could be left alone, like the metal building at the Transfer Station. You could build shelves and put a lot of stuff he has over here in there. Basically if you want the inside finished 100%, you would probably be better off going with wood framing. I think it would be about the same pennies to pennies. It will be fully insulated. I got prices for the shell. I would have to get additional prices for two office spaces and a restroom, a foyer, and finishing outside walls to keep insulation in. I am guessing that you are looking at something between \$140,000-\$160,000 for the structure.

Ms. Morris – That is a little less than we had in the budget. We had \$200,000 in the budget.

Mr. Bolt – The space that I designed is just a little bit bigger than what is there now. Mr. Agee would like to have the extra space for when he has teams in there and coaches for a place to meet. He would be able to put in about 6 tables and have about 14' for a garage area to put his Gator and a pickup with a firewall with one hour separation.

Chairman Turman – Where can we put it?

Mr. Bolt – We looked up there and it looks like the shipping container is sitting on virgin ground. Off to the left of that there is some fill.

Vice Chairman Boothe – I am not sure how that was compacted. If you get off that cutoff part, then you have to look at compaction testing.

Chairman Turman – You would go with wood frame?

Mr. Bolt – It depends on what you want to do with it. Both are good structures.

Vice Chairman Boothe – As far as an office in a metal building you could use the metal stud work.

Mr. Bolt – I would use wood because if you want to keep it local, most of the people around here are familiar with wood framing. I don't think there would be a big cost difference.

Chairman Turman – You said \$160,000 maximum?

Mr. Bolt – That is just an educated guess.

Ms. Morris – It depends too on the type of look you want.

Vice Chairman Boothe – For a metal building what are you thinking for the exterior?

Mr. Bolt – Either metal or hardy plank, which will be more expensive than the metal. To get an actual price we would have to put it out for bid. Ms. Morris always includes that clause, "we have the right to reject all bids." I would be happy to redraw it with the office space and see if you like the design. I can look at getting the required lights and all the other items. Mr. Agee would like to keep his double sink he has over there now and his refrigerator and cook stove, which will save a little bit of money.

Ms. Morris – We just wanted to see if we were going in the direction you wanted and trying to get some costs.

Supervisor Kuchenbuch – That is the size that is needed. That is pretty big – 2,560 square feet.

Mr. Bolt – Yes, but he is maxed out with what he has now.

Ms. Morris – He has about 2,300 square feet now.

Mr. Bolt – He is only gaining about 200 square feet. The garage is extra footage.

Vice Chairman Boothe – We've talked about an extra building to keep fuel and that kind of stuff in.

Mr. Bolt – That can be stored in the garage with the one hour of separation.

Ms. Morris – We can move the storage container behind the building and keep fuel in there if we needed to. There is another little building near there but I don't know what kind of shape it is in.

Mr. Bolt – I can get prices on the metal and prices on hardy plank and figure out what the difference is based on square footage.

Agenda Item 6.g. – Mr. David Rose, Davenport & Company.

Mr. Rose – I would like to provide an update on the financing for the high school projects and talk about a process and cash flows for the County away from this borrowing and what we think about the way the County is positioned going forward into the FY21 budget:

- 1) We have been working with the County for several years and the things we have done in the past have put us in a good position today, as difficult as this environment is;
- 2) In FY19:
  - a. \$6 million in new money for Phase 1 of Floyd County Schools' needs;
  - b. \$3.5 million line of credit for economic development projects at the Floyd County Commerce Center;
  - c. A strategic refunding/restructuring loan to free upfront cash flow.
- 3) The FY19 issuings did not require this Board to ask for or put into place any tax rate increases.
- 4) When we talked about Phase 2 we said that would be the equivalent of 3¢ and that is still the case, maybe a little less but that is the approach;
- 5) Back in November/December 2019 we successfully borrowed \$7.5 million;
- 6) Because of this unexpected COVID-19 issue the markets are highly volatile;
- 7) Previously we talked about in the Spring/Summer 2020 seeking interim funding through Literary Loan Anticipation Notes for the remaining \$7 million;
- 8) However because interest rates are highly favorable and more favorable than we had estimated, one of the recommendations we will make is to consider asking for not only the interim funding but to see if we can't convert both the initial financing we did in November/December and this amount directly to a permanent financing;
- 9) There may also be some refinancing opportunities to save money on existing debt.
- 10) Floyd County should continue to assume that, under either funding strategy, an additional 3¢ on the real estate tax rate will be needed for the high school projects so at the very least keeping it at 60¢ will provide the equivalent of the 3¢;
- 11) Ideally getting to 63¢ and doing it all at once will put the County in a particularly strong position and is something as an outside person I would like to try to push for, recognizing that I am not running for office;
- 12) This County has been very well run and you have put yourself in a very good position and you saw that in the number of very strong bids and that is all because your financial situation is solid;
- 13) Refinancing opportunities – great if they work, but we have not counted on it;
- 14) The timing of this [business shutdown down to COVID-19 virus] allows us to consider the impact as you prepare the FY21 budget:
  - a. Floyd County's unassigned fund balance is basically 1/3 of your annual general fund revenues, approximately \$7 million out of \$21 million;

- A solid half of the \$21 million is real estate and personal property
  - About \$4 million comes from the Commonwealth
  - About \$1 million comes from the Federal Government
  - The other \$1.9 million is a combination of local taxes from meals, sales and lodging.
- b. Floyd County has a solid fund balance and even if at the end of FY20 the County is \$.5 million down you then enter FY21 with roughly \$6 million in fund balance;
  - c. Davenport suggests a Dual Track Approach to see what is out there and get a sense of the marketplace;
  - d. Davenport would send out non-binding competitive requests to banks and brokerages for interim financing, permanent financing, and refinancing;
  - e. Davenport would get the responses and come back to the Board in mid-May to sometime in June and present the responses;
  - f. Nobody knows when the current situation will end but we do think that given the relative revenues that you have and the timing of the revenues, it is very possible the entire FY21 is going to be upended and uncertain and the other local revenues will be very much at risk;
  - g. Even if you lost half of those other local revenues, you have the unassigned fund balance to carry you and you have the ability throughout FY21 to track where you stand;
  - h. If interest rates hold like they are now, it is possible to get a structure of new money, refunding that could also be favorable to the cash flows of FY21 that we are not counting on now and not yet putting into your budget.

Vice Chairman Boothe – I would like to point out for your footnote on the bottom of page 3 that Wingate now estimates 1¢ of real estate tax at \$189,000 which is another \$40,000. If the refinancing works out we could be talking about 2¢ increase instead of 3¢.

Mr. Rose – It could. I purposely didn't put any numbers in for the refinancing because I really have no sense of it right now. If we don't like the results that we get, one of the things we talked about with you before was getting a public rating and doing a public sale. If you continue to do what you are supposed to which is setting the rate appropriately to take care of your needs, you don't tap into fund balance other than unexpectedly for the emergency; we think you would get a very good credit rating and then we could look at the public markets. For public markets we put out a prospectus and we don't know what the rate is until the day we go into the marketplace, but it is a much larger market of buyers. It costs more upfront but the overall cost is typically lower. It might give us an opportunity to roll in some of the existing debt. When we come back we might want to shift gears and think about that as well. But I am hopeful that some banks will think the \$14.5 million is not so large that they can't give aggressive rates. That is what we find when it comes to the banks...it is the size meaning the concentration of risk in one County.

Vice Chairman Boothe – Will you do like before where you had collateral versus no collateral?



Mr. Rose – I think that what we are going to find this time for the full school project is that you will have to have collateral. It will be on that school itself. It is very typical, but we will ask without it too.

Vice Chairman Boothe – On the refinancing, we have Indian Valley Elementary tied up. It rubs me the wrong way with the collateral. If you would look when we do the refinancing...

Mr. Rose – We will.

Vice Chairman Boothe – I know the interest rates will be better with collateral, than without. But it depends on how much different.

Mr. Rose – You are right. We will just have to see what the marketplace says. Let's assume we get the second piece of interim funding and it doesn't require collateral, the takeout is the Literary Loans of the State. They don't require collateral. There is also potentially the Virginia Public School Authority (VPSA), the other State program. You don't provide collateral but you effectively give your full faith and credit, but it is not voter required. VPSA is a public market sale and you don't know the rate until they go to the market; whereas with the banks we know the rate and can talk to you about the cash flows. There is nothing to be lost by going forward. You'll notice the one thing I didn't bring up here which is supposedly the federal government will give money to the states and states will give some money to local governments. I don't have a sense of what those dollars are and so we are not counting on it until we know what the basis is and what the requirements are. I hope for the best, but you are safer doing your budgets and all this planning without it.

Vice Chairman Boothe – The \$7.5 million has been accepted for the Literary Loan program, correct? But the other \$7 million was denied. They thought it was all one project. Do we look at interim financing for the \$7 million? Or do we look at permanent financing for the \$7 million?

Mr. Rose – We are looking at all three. The idea is interim financing on the \$7 million, permanent financing on all \$14.5 million, or just permanent on the \$7 million and not use the Literary Loan at all and doing permanent whenever we want. The beauty of the Literary Loan approach is the rate is very favorable. The timing is favorable. It is flexible for us. That is why we are in the mode where we are saying we have no harm to go ask about taking it out.

Vice Chairman Boothe – It may be that if we get rates that are favorable, we might say forget the Literary Loan.

Mr. Rose – We did that in another County a couple of months ago. The Literary Loan is very front loaded in the way it is paid back. The Board needs to know in this uncertain environment and the sizes we are talking about, we may not get something that we recommend. We'll just see.

Supervisor Kuchenbuch – It seems like you have painted a very, very positive picture and I appreciate that. But I know you have never seen anything like this before. I want to hear your thoughts on what happens if things don't prove out to be so well for us. I understand how well

our County is doing. We've worked hard to get where we are today. I just want to know what your sense is if the bottom does fall out. We've got to ask those questions too because if we don't have a balanced approach I don't think we are doing our constituents the job we need to do.

Mr. Rose – Let's look at your key revenue sources. Your real estate and personal property taxes are well over half. If things continue to get worse my gut belief and experience is that the timing of people making payments will slow down, but to a large degree, those dollars should ultimately be coming to you as a County. Can the Commonwealth cut back on what they send? Absolutely but certain things are mandated. Pieces of revenues from the Commonwealth might be at risk, but a lot of the revenues are for programs required by the federal government. They might slow down payment, but it is a pretty solid source. The other local taxes are what you are talking about where the bottom might fall out. Lodging taxes were \$60,000 last year and that could go down to \$10,000 or \$5,000. Meals tax will be a fraction of what you have previously collected in a bad situation. Elements of sales tax could be a problem. If the bottom falls out and all of those taxes go to half you lose \$1 million. If you lose \$1 million from the State and a portion from the Federal government and real estate and personal property payments slow down and you lose some; that is \$3 million out of \$21 million. That would be a bad fallout. You are right, I have never been through this, but I have doing it for 39 years and I've seen some crises. What it means is that you would undoubtedly have to come into FY22 and raise some taxes to the extent that you can and further cut the budget. The biggest driver is the dollars you give to schools which are over and above the State's minimum required amount. Nobody will be happy. That is where the big dollars are where you have some room. Let's say at the end of FY20 with the audit that comes out and it says you have \$6 million in unassigned fund balance, in that bad case you might end up FY21 \$3 million short so the ending FY21 unassigned fund balance would be \$3 million. The only positive on this with the school program is if you do what is being asked, which has been talked about since day one – 3¢ of financing, then that little part is covered. It takes the uncertainty out.

Supervisor Kuchenbuch – It doesn't take out the uncertainty for the person who has lost their job and can't pay an additional 3¢. They will barely be able to pay any cents. I am taking a very long view of this. I am trying to think of everybody.

Mr. Rose – Your long view is a smart view. When you take a long view say to yourself it is now the end of FY21 and you are in a mode to know going into FY22 how to think about all of this stuff.

Supervisor Kuchenbuch – If we don't think ahead and don't position ourselves as leaders of this County to look ahead to FY22 with the uncertainty that we are facing on April 14, 2020, I think we do a disservice to our constituents.

Mr. Rose – I totally agree. That is why I am here. When I look at these revenues and these sources and things of this nature, you are really not relying on a bunch of growth to take care of things. You are not relying on one particular industry to be the driver. Take a step back and look at where you are located. You are located a stone's throw from one of America's great research engines, Virginia Tech and all of its spinoffs that you see. I don't see that changing. It might slow a little bit, but it is not stopping. On top of that you have Roanoke down the road.

They are gearing up for shortages but prior to that it has been a growing area. I feel like the big elements that your citizens need in the way of jobs and quality of life are not going away. It might be bumpy this year, next year and the year after? Absolutely. But do you just pull the plug on a school project? That is not really thinking long term, especially when interest rates are at or near 50 year lows. Ultimately Ms. Morris and Ms. Ryan have to have some recommendations for you since they know the revenues better than I do. It is very possible that you could eat into the unassigned fund balance in a very material way in the next year to year and a half, you will have to do what most people do and build it back up.

Supervisor Kuchenbuch – What about grants? They are working on the 4<sup>th</sup> stimulus package. Let's say 5, 6 or 7 have definite real infrastructure projects that have to do with schools are we able to get those monies? Or did we already take our boat out of the slip and not able to get that funding?

Mr. Rose – Nobody can answer that. We have no idea. Let's go back to 2008 and 2009. They had the desire to get America back to work so they said if your project is shovel ready, which meant if you hadn't started your project. But you have started your project already. Six months ago none of us knew about COVID-19. It is a matter of timing. I can't answer that. No one can. All I can do is not be criticized as your advisor for having you count on something that we have no idea about. That is why we aren't talking about it in terms of a potential revenue source.

Vice Chairman Boothe – You keep referring to this \$7.1 million unassigned fund balance. That is what we paying our bills with and get reimbursed, isn't it?

Mr. Rose – Yes. Ms. Ryan how low does that money get down to at the low point?

Ms. Ryan – About \$3 million.

Mr. Rose – Here is the challenge...let's assume FY21 is a miserable year and you get down to that, then it is very possible Ms. Morris and Ms. Ryan call me and say, "We need to do an emergency revenue anticipation note."

Ms. Morris and Vice Chairman Boothe – Been there and done that.

Mr. Rose – There is no win to that. That is the down side of getting down to that number, which is very uncomfortable.

Vice Chairman Boothe – I know it is unassigned, but it is what we live on as well.

Mr. Rose – That is why we tell local governments that they want to have considerably more than that because you live on that and then you have uncertain surprises and unknowns like this.

Vice Chairman Boothe – Out of the money in there we still have the \$2.5 million that was designated for the shell building. We did the financing for \$3.5 million and kept the \$2.5 million in there.

Mr. Rose – To Ms. Kuchenbuch’s point, I think FY21 will be a bad year financially for many local governments. I don’t think we are all of a sudden going to open up the economy come May 1, June 1, and July 1. Some restaurants say if they have to be at 50% capacity, then I can’t afford to be open.

Ms. Ryan – One of the things that concerns me the most...right now it is all about cash flow. Our unrestricted revenues are about 2 months of operating expenses. By delaying the tax collections from June 5 to August 5, we will be using up all of our operating funds. That is why the refinancing really interests me. Anything we can do to lower the debt payments that are coming due during that time will help us.

Mr. Rose – For example, if we are able to move a payment by effectively a few weeks or a few months into next fiscal year, from FY21 to FY22, that will help.

Ms. Ryan – Yes that would help.

Mr. Rose – It frees up what could be a bunch of dollars in FY21. I don’t know if we can do that but we are going to look at it. That is the thinking of this. There are a bunch of things we are thinking about when it comes time to come back to you.

Vice Chairman Boothe – As you said, we can always deny the proposals if they come back higher than we expect. I don’t have a problem moving forward with what you presented and see what is out there.

Chairman Turman – Do we have consensus to move forward?

Supervisor Kuchenbuch – It doesn’t cost us anything, yes.

Mr. Rose – We will look at everything. We will come back to you. Wouldn’t it be great, but we’re not counting on it, if they said no matter what irrespective of the timing of the projects, that this county would get \$2 million. But at the moment we can’t look at it that way.

Vice Chairman Boothe – As we are in conference with our federal legislators and they are putting this together, it would be good to bring up that we understand shovel ready projects, but this has caught everybody off guard. You have a locality that is already into their project and there should be some way to help them out as well.

Agenda Item 6.h. Closed Session with Ms. Lydeana Martin, Community & Economic Development Director §2.2-3711 A.5.

On a motion made by Supervisor Kuchenbuch, and seconded by Supervisor Coleman, and carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A. 3., Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and under Section 2.2-3711, Paragraph A. 5., Discussion of real estate concerning a prospective business or industry or

the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

On a motion of Supervisor Coleman, seconded by Supervisor Kuchenbuch, and carried, it was resolved to come out of closed session.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and carried, it was resolved to adopt the following certification resolution:

**CERTIFICATION RESOLUTION  
CLOSED MEETING**

WHEREAS, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Acquisition or Disposition of Publicly Held Real Property in accordance with Section 2.2-3711, Paragraph A.3.; and Prospective Business or Industry in accordance with Section 2.2-3711, Paragraph A.5 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

This certification resolution was adopted.

Agenda Item 8. – Old/New Business.

Ms. Morris – You have a contract proposal in front of you from Hurt & Proffitt to begin work at the Commerce Center.

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and carried, it was resolved to approve a contract with Hurt & Proffitt to continue working on Phase 2 of the Floyd Regional Commerce Center and authorize the County Administrator to execute the contract (Document File Number 1106).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – absent  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 6.i. – Budget Workshop.

Chairman Turman – What is your pleasure on this?

Supervisor Kuchenbuch – Without Mr. Yoder here...

Chairman Turman – Would you like to schedule one next week or so when Mr. Yoder can be here?

Vice Chairman Boothe – Did the bottom line change much?

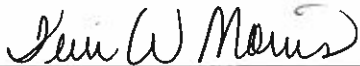
Ms. Ryan – The one I gave you is the latest version. For the highlighted items that you had not decided on I used the County Administrator's recommendation if she had made one.

Vice Chairman Boothe – The revenues are based on what number per penny?

Ms. Morris – It is still at 60¢. We can lower the cost on the Recreation Building down to \$150,000.


Agenda Item 9. – Adjournment.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to adjourn the meeting to April 22, 2020 at 12:00 p.m.



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Terri W. Morris, County Administrator



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Joe D. Turman, Chairman, Board of Supervisors