

**AGENDA
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 27, 2020**

1. Meeting called to order – 7:00 p.m., Board Room, County Administration Building.
2. Opening Prayer.
3. Pledge of Allegiance.
4. Approval of disbursements.
5. 7:00 p.m. – Public Comment Period.*
6. Constitutional Officers' Report.
7. 7:15 p.m. – Ms. Pat Sharkey, Floyd County Tourism Director.
8. 7:30 p.m. – Ms. Lydeana Martin, Community & Economic Development Director
 - (a) Discussion of Housing Options;
 - (b) Closed Session - §2.2-3711 A.5. Potential Business or Industry.
9. County Administrator's Report.
 - a. Appointment to Floyd County Economic Development Authority to fill an unexpired term through December 10, 2022.
 - b. Memorandum of Understanding with Citizens Telephone Cooperative for rebroadcast of Board of Supervisors meetings.
 - c. Adoption of Revised Infections Disease (COVID-19) Preparedness and Response Plan.
 - d. CARES funding requests/update.
10. Old/New Business.
11. Board Member Time.
12. Adjournment.

*All persons desiring to be heard shall be accorded an opportunity to present written comments or oral testimony within such reasonable time limits as determined by the Board of Supervisors. Due to the public health threat posed by the COVID-19 coronavirus pandemic, current guidance by the Governor of Virginia and the Virginia Department of Health on social distancing and public gatherings, proper social distancing and protective measures will be observed at all times. Citizens who desire to provide public comment in person are asked to sit in designated spots as directed by staff until the citizen is invited to address the Board. The meeting will be streamed live via Internet. Any Floyd County citizen wishing to speak by phone may call County Administration at 540/745-9300 by 4:00 p.m. on October 26, 2020 and provide their telephone number and express their desire to provide comment by phone. Citizens who desire to provide public comment by phone will be called during the meeting. Any Floyd citizen can also provide written comments prior to the meeting and those comments will be provided to the Board of Supervisors, and entered into the official minutes of the meeting and summarized by the Chair or designee at the meeting for the benefit of the public. For detailed information, the public is directed to call the County Administration office.

AP375H
10/23/2020
FUND # - 001

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 1

MAJOR#	VENDOR	VENDOR	INVS	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
011010	***BOARD OF SUPERVISORS***				
3600	ADVERTISING				
	31730	NATIONAL BANK	MORRIS/7 SEP20	ADVERTISING	75.00
				ACCOUNT TOTAL	75.00 *
5899	MISCELLANEOUS				
	42888	SKYLINE NATIONAL BANK	PAYROLL SEP20	DIRECT DEPOSIT	33.05
				ACCOUNT TOTAL	33.05 *
				MAJOR TOTAL	108.05 **
012010	***COUNTY ADMINISTRATOR***				
3320	SERVICE CONTRACT				
	43096	U.S. BANK EQUIPMENT FINANC	426172144	500-0603029-000	56.48
				ACCOUNT TOTAL	56.48 *
5810	DUES				
	31730	NATIONAL BANK	MORRIS/5 SEP20	ADOBE PRO SUBSCRIPT	16.99
				ACCOUNT TOTAL	16.99 *
6001	OFFICE SUPPLIES				
	19540	QUILL LLC	11213372	OFFICE SUPPLIES	27.47
	19540	QUILL LLC	11242998	MONITOR STAND	49.99
	43177	AMAZON CAPITAL SERVICES	16FN-JVPJ-YP1G	1099 FORMS	17.99
				ACCOUNT TOTAL	95.45 *
				MAJOR TOTAL	168.92 **
012090	***COMM OF THE REVENUE***				
3320	MAINTENANCE, SERVICE AND				
	31730	NATIONAL BANK	BAKER SEP20	001-0160984-008	55.02
				ACCOUNT TOTAL	55.02 *
3322	CONCISE ASSESSMENT SYSTEM				
	42936	CONCISE SYSTEMS, LLC	1764	CAMA SUPPORT/MTNCE	16,719.00
				ACCOUNT TOTAL	16,719.00 *
				MAJOR TOTAL	16,774.02 **
012130	***TREASURER***				
5210	POSTAGE				
	31730	NATIONAL BANK	BOYD SEP20	POSTAGE	125.00
	31730	NATIONAL BANK	BOYD SEP20	POSTAGE	105.00
				ACCOUNT TOTAL	230.00 *
				MAJOR TOTAL	230.00 **
013010	***ELECTORAL BOARD AND OFFICERS***				
5410	EQUIPMENT RENTAL/DELIVERY				
	31730	NATIONAL BANK	INGRAM/5 SEP20	VELCRO-VOTING STA	12.94
	42920	FINN GRAPHICS INC.	00007731	SIGN FOR DROP BOX	975.00
				ACCOUNT TOTAL	987.94 *

AP375H
10/23/2020
FUND # - 001

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 2

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
5530		TRAVEL/EDUCATION/MEALS/LO			
	31730	NATIONAL BANK	INGRAM/2 SEP20	FOOD-TRNING, ELEC BD	22.95
	31730	NATIONAL BANK	INGRAM/2 SEP20	FOOD-TRNING, ELEC BD	80.38
	31730	NATIONAL BANK	INGRAM/2 SEP20	FOOD-TRNING, ELEC BD	41.93
	31730	NATIONAL BANK	INGRAM/2 SEP20	FOOD-TRNING, ELEC BD	29.84
				ACCOUNT TOTAL	175.10 *
5540		TRAVEL (CONVENTION & EDUC			
	7040	RITE PRINT SHOPPE & SUPPLI	0063379	COPIES	358.40
				ACCOUNT TOTAL	358.40 *
5895		CARES ACT FUNDED POLLING			
	31730	NATIONAL BANK	INGRAM/3 SEP20	COVID-ELECTIOPN FUND	218.97
	31730	NATIONAL BANK	INGRAM/3 SEP20	COVID-ELECTIOPN FUND	193.06
	31730	NATIONAL BANK	INGRAM/3 SEP20	COVID-ELECTIOPN FUND	440.85
	31730	NATIONAL BANK	INGRAM/3 SEP20	COVID-ELECTIOPN FUND	261.60
	31730	NATIONAL BANK	MORRIS/3 SEP20	CARES FUND/VOTING	585.61
	42920	FINN GRAPHICS INC.	00007729	BANNER, BUNGEEES	265.00
	42920	FINN GRAPHICS INC.	00007730	A-FRAME SIGNS	200.00
	43113	TOTE-A-VOTE	10/15/20	VOTING BOOTHS	948.00
	43127	INTERNATIONAL E-Z UP, INC.	INV0270674	TOPS, FRAMES, WT BAG	311.50
				ACCOUNT TOTAL	3,424.59 *
				MAJOR TOTAL	4,946.03 **
013020		***REGISTRAR***			
5210		POSTAGE			
	31730	NATIONAL BANK	INGRAM/1 SEP20	POSTAGE	220.00
	31730	NATIONAL BANK	MORRIS/1 SEP20	POSTAGE (REGISTRAR)	700.00
	31730	NATIONAL BANK	MORRIS/1 SEP20	POSTAGE (REGISTRAR)	700.00
	31730	NATIONAL BANK	MORRIS/1 SEP20	POSTAGE (REGISTRAR)	1,100.00
				ACCOUNT TOTAL	2,720.00 *
6001		OFFICE SUPPLIES			
	31730	NATIONAL BANK	INGRAM/4 SEP20	DYMO LABEL MAKER	124.24
				ACCOUNT TOTAL	124.24 *
				MAJOR TOTAL	2,844.24 **
021020		***GENERAL DISTRICT COURT***			
3320		MAINTENANCE AND SERVICE C			
	30	PITNEY BOWES GLOBAL FINANC	3312156454	LEASING CHARGES	151.17
	42744	RICOH USA, INC	5060648997	4363809	17.00
				ACCOUNT TOTAL	168.17 *
				MAJOR TOTAL	168.17 **
021040		***COUNTY ATTORNEY***			
1100		COMPENSATION OF ATTORNEY			
	22110	SANDS ANDERSON PC	446291	PROF SERVICES	4,207.50
				ACCOUNT TOTAL	4,207.50 *
				MAJOR TOTAL	4,207.50 **

MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INVM	DESCRIPTION	AMOUNT
031020	***SHERIFF***				
3310	REPAIRS & MAINTENANCE/AUT				
	42841 B & S	AUTOMOTIVE SERVICE	0037511	SERVICE/LABOR	666.06
	42841 B & S	AUTOMOTIVE SERVICE	0037737	SERVICE/LABOR	210.47
	42841 B & S	AUTOMOTIVE SERVICE	0037794	SERVICE/LABOR	35.17
	42841 B & S	AUTOMOTIVE SERVICE	0037818	SERVICE/LABOR	36.45
	42841 B & S	AUTOMOTIVE SERVICE	0037854	SERVICE/LABOR	39.01
	42841 B & S	AUTOMOTIVE SERVICE	0037972	SERVICE/LABOR	102.21
	42841 B & S	AUTOMOTIVE SERVICE	0038077	SERVICE/LABOR	769.24
				ACCOUNT TOTAL	1,858.61 *
3320	MAINTENANCE & SERVICE CON				
	38870	COMPUTER PROJECTS OF IL.,	20-09-140ME	LICENSE/MAINTENANCE	360.00
				ACCOUNT TOTAL	360.00 *
5230	TELEPHONE				
	28501	VERIZON WIRELESS	9863368658	WIRELESS	372.34
				ACCOUNT TOTAL	372.34 *
5530	TRAVEL (MEALS & LODGING)				
	31730	NATIONAL BANK	SHIVE/2 SEP20	FOOD	20.76
				ACCOUNT TOTAL	20.76 *
5540	TRAVEL (CONVENTION & EDUC				
	31730	NATIONAL BANK	SCOTT SEP20	RECERTIFICATION FEE	55.00
				ACCOUNT TOTAL	55.00 *
6001	OFFICE SUPPLIES				
	16730	TAYLOR OFFICE SUPPLY, INC	120809	RUBBER BANDS	4.19
				ACCOUNT TOTAL	4.19 *
6008	GAS, OIL, ETC.				
	31730	NATIONAL BANK	SHIVE/1 SEP20	FUEL	23.00
	31730	NATIONAL BANK	STANLEY SEP20	FUEL	20.00
				ACCOUNT TOTAL	43.00 *
6011	POLICE SUPPLIES				
	14610	TOWN POLICE SUPPLY	001336100143-0	TACTICAL/MISC	495.00
	31730	NATIONAL BANK	CRAIG/1 SEP20	MT STRIPS, HANGERS	8.98
	42733	FIRE RESCUE & TACTICAL	4151	TACTICAL CLIP (3)	27.00
				ACCOUNT TOTAL	530.98 *
8127	CAPITAL OUTLAY:TIRES				
	31730	NATIONAL BANK	CRAIG/2 SEP20	TIRE, MT & BALANCE	435.80
	42841 B & S	AUTOMOTIVE SERVICE	0037687	MT/BALANCE TIRES	666.28
	42841 B & S	AUTOMOTIVE SERVICE	0037737	SERVICE/LABOR	579.36
	42841 B & S	AUTOMOTIVE SERVICE	0037972	SERVICE/LABOR	579.36
				ACCOUNT TOTAL	2,260.80 *
				MAJOR TOTAL	5,505.68 **
033010	***CORRECTIONS & DETENTIONS***				
6002	PRISONERS FOOD				
	31730	NATIONAL BANK	SHIVE/3 SEP20	FOOD/INMATE	5.95
				ACCOUNT TOTAL	5.95 *
6011	POLICE UNIFORMS				
	14610	TOWN POLICE SUPPLY	34706	703C, LEG IRON	99.53

AP375H
10/23/2020
FUND # - 001

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
	31730 NATIONAL BANK	KING SEP20	WORK BOOTS	146.37
			ACCOUNT TOTAL	245.90 *
			MAJOR TOTAL	251.85 **
034010	***BUILDING INSPECTIONS***			
5230	TELEPHONE			
	28501 VERIZON WIRELESS	9864361543	WIRELESS SERVICE	73.24
			ACCOUNT TOTAL	73.24 *
5810	DUES			
	31730 NATIONAL BANK	MORRIS/5 SEP20	ADOBE PRO SUBSCRIPT	16.99
			ACCOUNT TOTAL	16.99 *
6001	OFFICE SUPPLIES			
	10 VIRGINIA OFFICE SUPPLY	40224	LAMINATING SHEETS	24.24
	43096 U.S. BANK EQUIPMENT FINANC	426172144	500-0603029-000	56.49
	43176 THE PAPER CLIP	278448	ROLLS FOR CC MACHINE	32.00
			ACCOUNT TOTAL	112.73 *
			MAJOR TOTAL	202.96 **
035010	***ANIMAL CONTROL***			
3310	REPAIRS & MAINTEN-RADIO/A			
	31730 NATIONAL BANK	VAUGHN SEP20	HOSE NOZZLES	15.76
			ACCOUNT TOTAL	15.76 *
5230	TELEPHONE			
	28501 VERIZON WIRELESS	9864361543	WIRELESS SERVICE	145.77
			ACCOUNT TOTAL	145.77 *
5540	TRAVEL (CONVENTION & EDUC			
	31730 NATIONAL BANK	MARSHAL/1 SEP20	LODGING	225.00
	31730 NATIONAL BANK	MARSHAL/1 SEP20	LODGING	168.75
	31730 NATIONAL BANK	MARSHAL/2 SEP20	FUEL	7.68
	31730 NATIONAL BANK	MARSHAL/2 SEP20	FUEL	27.33
	31730 NATIONAL BANK	MARSHAL/2 SEP20	FUEL	26.03
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	16.43
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	7.25
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	11.80
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	6.00
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	17.80
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	17.40
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	9.50
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	5.67
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	15.71
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	10.17
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	5.67
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	11.02
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	20.48
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	10.06
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	5.67
	31730 NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	24.48

AP375H
10/23/2020
FUND # - 001

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 5

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
	31730	NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	12.21
	31730	NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	6.11
	31730	NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	9.55
	31730	NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	12.87
	31730	NATIONAL BANK	MARSHAL/3 SEP20	FOOD EXPENSES	3.28
				ACCOUNT TOTAL	693.92 *
				MAJOR TOTAL	855.45 **
035050	***EMERGENCY SERV/HAZARDOUS MAT***				
5230	TELEPHONE				
	28501	VERIZON WIRELESS	9864361543	WIRELESS SERVICE	40.01
				ACCOUNT TOTAL	40.01 *
5890	COMPUTER INCIDENT				
	31730	NATIONAL BANK	MORRIS/6 SEP20	CREDIT FROM ADOBE	113.17-
				ACCOUNT TOTAL	113.17-*
5895	CORONAVIRUS EMERGENCY				
	17100	FINN & FENWICK CLEANING SE	1302	COVID CLEANING	3,475.00
	31730	NATIONAL BANK	HODGE SEP20	ADOBE PREMIERE	31.49
	31730	NATIONAL BANK	MARTIN/1 SEP20	ZOOM (COVID)	31.48
	31730	NATIONAL BANK	MORRIS/4 SEP20	IPAD (VIRTUAL MTS)	378.00
	38663	FLOYD COUNTY PUBLIC SCHOOL	OCT20 COVID EXP	COVID RELATED EXP	16,099.45
	42965	SHANNON ATKINS	10/21/20	DIG MARKETING SUPPOR	120.00
	43121	ANNE VAUGHN DESIGNS LLC	10/21/20	SHOP FLOYD PROMO	1,000.00
	43168	SARAH HASTY WILLIAMS	BOP0125	WEB DESIGN/SUPPORT	545.00
	43180	RED ROOSTER COFFEE CO, LLC	10/21/20	SHOP FLOYD PROMO	1,000.00
				ACCOUNT TOTAL	22,680.42 *
6001	OFFICE SUPPLIES/COMPUTER				
	31730	NATIONAL BANK	MORRIS/5 SEP20	ADOBE PRO SUBSCRIPT	16.99
				ACCOUNT TOTAL	16.99 *
				MAJOR TOTAL	22,624.25 **
043020	***GENERAL PROPERTIES***				
3320	MAINTENANCE & SERVICE CON				
	290	CINTAS	4064169860	UNIFORMS	6.23
	290	CINTAS	4064822795	UNIFORMS	6.23
				ACCOUNT TOTAL	12.46 *
5110	ELECTRICAL SERVICE				
	420	APPALACHIAN POWER	787734260 SEP20	8829 FLOYD HWY N	25.02
				ACCOUNT TOTAL	25.02 *
5230	TELEPHONE				
	28501	VERIZON WIRELESS	9864361543	WIRELESS SERVICE	31.62
				ACCOUNT TOTAL	31.62 *
6005	JANITORIAL SUPPLIES				
	290	CINTAS	4064689338	MATS/SCRAPERS	191.49
				ACCOUNT TOTAL	191.49 *
8134	FLOYD COUNTY SCHOOLS BOIL				
	43099	TRANE COMPANY JOHNSON CITY	311043250	CES A/C PROJECT	6,281.02

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
	43099	TRANE COMPANY JOHNSON CITY	311066593	FCHS A/C PROJECT	1,756.06
	43099	TRANE COMPANY JOHNSON CITY	311150127	WES PROJECT	29,136.47
	43099	TRANE COMPANY JOHNSON CITY	311150128	WES PROJECT	1,756.07
	43099	TRANE COMPANY JOHNSON CITY	311150129	WES PROJECT	2,093.68
	43099	TRANE COMPANY JOHNSON CITY	311150130	WES PROJECT	1,756.06
	43099	TRANE COMPANY JOHNSON CITY	311150131	WES PROJECT	838.30
	43099	TRANE COMPANY JOHNSON CITY	311150134	IVES PROJECT	21,763.61
	43099	TRANE COMPANY JOHNSON CITY	311150135	IVES PROJECT	2,198.15
	43099	TRANE COMPANY JOHNSON CITY	311150136	IVES PROJECT	2,198.13
	43099	TRANE COMPANY JOHNSON CITY	311150137	IVES PROJECT	1,871.47
	43099	TRANE COMPANY JOHNSON CITY	311150152	FES PROJECT	2,198.14
	43099	TRANE COMPANY JOHNSON CITY	311150153	FES PROJECT	2,093.68
	43099	TRANE COMPANY JOHNSON CITY	311150154	FES PROJECT	1,756.07
	43099	TRANE COMPANY JOHNSON CITY	311158558	WES PROJECT	93.44
	43099	TRANE COMPANY JOHNSON CITY	311194917	CES PROJECT	12,596.76
	43099	TRANE COMPANY JOHNSON CITY	311194919	CES PROJECT	31.10
				ACCOUNT TOTAL	90,418.21 *
8136		CAPITAL OUTLAY: SCHOOLS C			
	30360	SCHNABEL ENGINEERING, LLC	2028606	FCHS CCDC INSPECTION	310.38
				ACCOUNT TOTAL	310.38 *
				MAJOR TOTAL	90,989.18 **
071020		***FLOYD COUNTY RECREATION***			
3000		CONTRACTUAL SERVICES			
	43054	TOM ADAMS	OCT20	PART TIME REC	150.00
	43059	JOSH LANDRETH	OCT20	PART TIME REC	70.00
	43067	MIKE DAVIS	OCT20	PART TIME REC	50.00
				ACCOUNT TOTAL	270.00 *
3320		MAINTENANCE CONTRACTS			
	37090	ELECTRONIC SYSTEMS, INC	IN1685595	CN17576-01	66.55
	43096	U.S. BANK EQUIPMENT FINANC	426172144	500-0603029-000	56.48
				ACCOUNT TOTAL	123.03 *
5230		TELEPHONE			
	28501	VERIZON WIRELESS	9864361543	WIRELESS SERVICE	48.59
				ACCOUNT TOTAL	48.59 *
6005		JANITORIAL SUPPLIES			
	90	DIAMOND PAPER CO., INC.	271223	REC PAPER SUPPLIES	262.38
				ACCOUNT TOTAL	262.38 *
6011		UNIFORMS/JERSEYS			
	42943	S&B TROPHIES	074085	UNIFORMS	150.00
	42943	S&B TROPHIES	074086	UNIFORMS	213.75
				ACCOUNT TOTAL	363.75 *
6016		BOYS BASEBALL			
	27080	THE SHERWIN WILLIAMS CO.	8557-1	PAINT	83.88
	31730	NATIONAL BANK	MORRIS/8 SEP20	SPORTING EQUIPMENT	342.82
				ACCOUNT TOTAL	426.70 *
				MAJOR TOTAL	1,494.45 **

AP375H
10/23/2020
FUND # - 001

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 7

MAJOR#	VENDOR	VENDOR		INVT	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME				
081060	***NRV REGIONAL COMMISSION***					
5640	PAYMENT TO COMMISSION					
	42749	NRV REGIONAL COMMISSION		2232	2ND QTR ALLOCATION	4,903.25
					ACCOUNT TOTAL	4,903.25 *
					MAJOR TOTAL	4,903.25 **
081200	***COMMUNITY DEVELOPMENT***					
5230	TELEPHONE					
	28501	VERIZON WIRELESS		9864361543	WIRELESS SERVICE	48.59
					ACCOUNT TOTAL	48.59 *
5810	DUES AND SUBSCRIPTIONS					
	31730	NATIONAL BANK		MARTIN/2 SEP20	MARKETING	9.99
	31730	NATIONAL BANK		MORRIS/5 SEP20	ADOBE PRO SUBSCRIPT	16.99
					ACCOUNT TOTAL	26.98 *
6001	OFFICE SUPPLIES					
	43096	U.S. BANK EQUIPMENT FINANC		426172144	500-0603029-000	56.49
					ACCOUNT TOTAL	56.49 *
					MAJOR TOTAL	132.06 **
081500	***ECONOMIC DEVELOPMENT AUTHORITY**					
6087	EDA-BUILDING CONST COMMER					
	31330	THOMPSON & LITTON, INC		96905	PROJECT 15191	23,623.25
	42868	HURT & PROFFITT, INC.		61949	PROJECT 20201010	6,562.69
					ACCOUNT TOTAL	30,185.94 *
6097	NRVRC GRANT ADMINISTRATIO					
	42749	NRV REGIONAL COMMISSION		2227	IND ACCESS GRANT	3,474.87
					ACCOUNT TOTAL	3,474.87 *
					MAJOR TOTAL	33,660.81 **
082050	***MISCELLANEOUS PROGRAMS***					
5647	NR HIGHLANDS & RESOURCE C					
	4090	NEW RIVER-HIGHLANDS RC&D		FY21 2ND QTR	2ND QTR ALLOCATION	150.00
					ACCOUNT TOTAL	150.00 *
6063	CHILDREN'S ADVOCACY CTR					
	42839	NRV CARES		FY21 2ND QTR	2ND QTR ALLOCATION	37.50
					ACCOUNT TOTAL	37.50 *
6086	DRUG COURT COSTS					
	42949	LINEBERRY ENTERPRISES LLC		NOV20 RENT	RENT	400.00
	43021	OMNI PROPERTIES 2 LLC		NOV20 RENT	RENT AKERS STREET	850.00
					ACCOUNT TOTAL	1,250.00 *
6088	PLENTY					
	42380	PLENTY		FY21 2ND QTR	2ND QTR ALLOCATION	375.00
					ACCOUNT TOTAL	375.00 *
6089	ROANOKE REGIONAL SMALL BU					
	42974	ROANOKE REGIONAL SBDC		2020-100824	2ND QTR ALLOCATION	1,500.00
					ACCOUNT TOTAL	1,500.00 *
					MAJOR TOTAL	3,312.50 **

AP375H
 10/23/2020
 FUND # - 001

FLOYD COUNTY
 LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
 PAGE 8

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
083010	***COOPERATIVE EXTENSION PROGRAM***				
1100	COMPENSATION OF EXTENSION				
	37610	BURSAR'S OFFICE	FY21 1ST QTR	1ST QUARTER	12,453.87
				ACCOUNT TOTAL	12,453.87 *
1104	FC SHARE OF HORTICULTURE				
	37610	BURSAR'S OFFICE	FY21 1ST QTR	1ST QUARTER	493.69
				ACCOUNT TOTAL	493.69 *
2210	VRSR RETIREMENT				
	37610	BURSAR'S OFFICE	FY21 1ST QTR	1ST QUARTER	4,414.06
				ACCOUNT TOTAL	4,414.06 *
				MAJOR TOTAL	17,361.62 **
403230	***EMERGENCY MEDICAL SERVICES***				
3310	REPAIRS				
	42840	B & S AUTOMOTIVE SERVICE	0038442	MEDIC 3 OIL CHANGE	103.04
	42840	B & S AUTOMOTIVE SERVICE	0038514	MEDIC 1 TIRE LABOR	65.00
				ACCOUNT TOTAL	168.04 *
5230	TELEPHONE				
	28501	VERIZON WIRELESS	9864361543	WIRELESS SERVICE	120.07
				ACCOUNT TOTAL	120.07 *
5540	TRAINING				
	31730	NATIONAL BANK	MORRIS/2 SEP20	CONFERENCE (M.GRIM)	490.00
				ACCOUNT TOTAL	490.00 *
6004	MEDICAL AND LABORATORY SU				
	31730	NATIONAL BANK	DEMERS SEP20	MEDICAL SUPPLIES	65.00
	31730	NATIONAL BANK	DEMERS SEP20	MEDICAL SUPPLIES	25.96
	42833	BOUND TREE MEDICAL, LLC	83799734	MEDICAL SUPPLIES	496.70
	42833	BOUND TREE MEDICAL, LLC	83801405	MEDICAL SUPPLIES	27.70
	42837	ARC3 GASES	07461516	OXYGEN USP MEDICAL	39.65
	42837	ARC3 GASES	07472237	OXYGEN USP MEDICAL	17.28
	42837	ARC3 GASES	07484504	OXYGEN USP MEDICAL	17.28
				ACCOUNT TOTAL	689.57 *
6011	UNIFORMS/WEARING APPAREL				
	42733	FIRE RESCUE & TACTICAL	4146	UNIFORM PANTS	119.98
				ACCOUNT TOTAL	119.98 *
6014	OTHER OPERATING SUPPLIES				
	31730	NATIONAL BANK	BELCHER SEP20	BOOKLETS	621.05
				ACCOUNT TOTAL	621.05 *
				MAJOR TOTAL	2,208.71 **
				FUND TOTAL	212,949.70

AP375H
10/23/2020
FUND # - 010

FLOYD COUNTY
LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
PAGE 9

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
032030	**FIRE AND RESCUE FUND**				
3202	FIRE DEPARTMENT OPER. AND				
	420 APPALACHIAN POWER		574040803 SEP20	LOCUST GROVE FIRE	137.32
				ACCOUNT TOTAL	137.32 *
3206	STATE FIRE FUND PROGRAM				
	2310 FLOYD COUNTY VOLUNTEER		10/13/20	VOLUNTEER FIRE FUNDS	27,789.47
				ACCOUNT TOTAL	27,789.47 *
				MAJOR TOTAL	27,926.79 **
				FUND TOTAL	27,926.79

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
042030	**SOLID WASTE**				
3140	LANDFILL MONITORING				
	340	DRAPER-ADEN ASSOCIATES	2020090497	PROJECT 5963-04	753.60
	340	DRAPER-ADEN ASSOCIATES	2020090498	PROJECT 5963-37	4,949.60
				ACCOUNT TOTAL	5,703.20 *
3310	REPAIRS AND MAINTENANCE				
	370	VIA'S TRUCK & TRACTOR REPA	0023752	SERVICE/REPAIR MACK	950.00
	370	VIA'S TRUCK & TRACTOR REPA	0023851	REPAIRS/SERVICE	1,829.25
	370	VIA'S TRUCK & TRACTOR REPA	0023856	REPAIRS/SERVICE	1,964.83
	370	VIA'S TRUCK & TRACTOR REPA	0023972	SERVICE/REPAIRS	2,349.98
	370	VIA'S TRUCK & TRACTOR REPA	0023992	REPAIRS/SERVICE	241.36
	41130	BOONE TRACTOR & IMPLEMENT	S119580	PARTS, FREIGHT	118.99
				ACCOUNT TOTAL	7,454.41 *
5230	TELEPHONE				
	28501	VERIZON WIRELESS	9864361543	WIRELESS SERVICE	31.62
				ACCOUNT TOTAL	31.62 *
6008	GAS, OIL, ETC.				
	42991	WINZER	6728742	BULK CHEMICALS	254.69
				ACCOUNT TOTAL	254.69 *
6014	OTHER OPERATIONAL SUPPLIE				
	290	CINTAS	4064169860	UNIFORMS	123.32
	290	CINTAS	4064822795	UNIFORMS	123.32
	31730	NATIONAL BANK	THOMPSON SEP20	SANDISK	63.16
	41840	SOSMETAL PRODUCTS INC	1420491	GEL TAC EXTRA	165.63
	42991	WINZER	6729531	DRILL SET	194.37
				ACCOUNT TOTAL	669.80 *
6023	CONTRACT SERVICES/HAULING				
	26980	OUTHOUSE TOILET RENTALS	7744	LEACH TANK PUMPED	275.00
	36970	THOMPSON TRUCKING, INC	87246	TRASH HAULING	18,569.00
				ACCOUNT TOTAL	18,844.00 *
				MAJOR TOTAL	32,957.72 **
042040	**RECYCLING**				
6023	HAULING REFRIGERATORS/SCR				
	43090	SCOTT INDUSTRIES LLC	1118	RECYCLING TV/CRT'S	65.10
				ACCOUNT TOTAL	65.10 *
				MAJOR TOTAL	65.10 **
				FUND TOTAL	33,022.82

AP375H
 10/23/2020
 FUND # - 140

FLOYD COUNTY
 LISTING OF INVOICES FOR 10/27/2020 -- 10/27/2020

BEFORE CHECKS
 PAGE 11

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
031400	**E911**				
3160		Mapping/Addressing			
	10	VIRGINIA OFFICE SUPPLY	40184	PAPER FOR PLOTTER	72.93
	42826	CARDINAL BLUEPRINTERS, INC	103907	INK/PLOTTER	172.00
				ACCOUNT TOTAL	244.93 *
5230		TELEPHONE			
	34410	CITIZENS TELEPHONE COOP	02100911S20275	MTHLY ACCESS CHARGE	708.89
				ACCOUNT TOTAL	708.89 *
8113		CAPITAL OUTLAY:Equip/Soft			
	31730	NATIONAL BANK	SOWERS SEP20	911 CALL EQUIPMENT	344.80
				ACCOUNT TOTAL	344.80 *
8116		WIRELESS DATA BASE COSTS			
	43096	U.S. BANK EQUIPMENT FINANC	426172144	500-0603029-000	56.49
				ACCOUNT TOTAL	56.49 *
				MAJOR TOTAL	1,355.11 **
				FUND TOTAL	1,355.11
				TOTAL DUE	275,254.42

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____

Shop Floyd VA Update

10/21/2020

BUDGET - Requesting this adjustment in categories expenditures

BUDGET	Original	Request Adjusted To
Website	\$ 5,000	\$ 3,000
Staff Assistance	\$ 15,000	\$ 3,000
Technical Assistance to Businesses	\$ 30,000	\$ 20,000
Marketing (plus \$8,500 in grant/donation)	\$ 20,000	\$ 20,000
Promotion for Businesses (discount reimb)	\$100,000	\$124,000
	\$170,000	\$170,000

PARTICIPATING BUSINESSES – Businesses continue to reach out so this is a present snapshot

Businesses are presently signed up and on the ShopFloyd site with e-commerce 62
 Businesses using the promo (some not eligible alcohol or don't want to) 56
 (maximum #100 promos at \$10 each = \$1,000 each)
 Estimate additional businesses signing up 12

Categories of businesses participating (#62)

Retail	15	Restaurants	3
*Artists	25	Music	3
Farm/Food	14	Services	2

*We have more than 100+ artists in Floyd County who have lost ALL their regular income from shows/festivals often traveling to large cities for substantial income (and impact of their loss of income ripples through local economy.) ALL those events have been cancelled for 2020. E-commerce is the ONLY income for many artists now other than some limited wholesale through retail galleries.

E-COMMERCE SUPPORT - Businesses continue to reach out, so this is a present snapshot

We have/are helping 13 businesses with e-commerce (Retail -3; Agriculture-6; Agforestry- 1; Artists – 3)
 We have 7 more who have requested e-commerce help (4 farm/3 artists)
 We have 5 more maybes (they need to be ready to do their part- pricing/product ready, able to manage e commerce site/ shipping etc..)

ADJUSTMENTS IN PROMOTIONS TO BUSINESSES REQUESTED

Present promo October 1- November 9 - \$1,000 max per business (#100 discounts of \$10 each)
 #56 present businesses utilizing promo (\$56,000 total and we had budgeted \$100,000 for all of promos)
 Request approval for second promo (holiday promo) start November 12 through December 11
 2nd promo option for each business at maximum \$1,000 (\$10 off \$30 or more sale maximum #100)
 Each business then b/t both promos maximum up to \$2,000 each = \$112,000.00
 Estimation of #12 additional businesses for 2nd promo 12,000.00
\$ 124,000.00 **

GENERAL ISSUES

**** Not all businesses will have their first promo total (\$1,000) utilized by customers.** After November 9, we will know how much each business submitted for first promo reimbursement (so how much of that \$56,000 left) **Lydeana Martin and Pat Sharkey request authorization with Terri Morris to make adjustments in expenditure categories based upon the unused first promo funds.** For example: we may have more businesses sign up, so they can utilize the second promo; we could use the funds for more

marketing for November holiday shopping – this would need to be done immediately after November 9 for effectiveness. We will report again at the November 17 BOS meeting, but some adjustments in expenditures will need to be made prior to November 17 meeting (such as spending unused promo funds on marketing).

--- **Marketing expenses and timely submission of invoices** – Social media marketing is not billed until weeks after and must be on a credit card. The credit card bill may be the following month so could be a January bill possibly an early February credit card bill. Need to check in about this now, but it appears within the federal requirements. Lydeana looked at exact language: ***Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period [by December 30, 2020] but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred).***

Website Analytics – October 1-21, 2020

4,588 users (average 219/day)

12,380 page views (average 590/day) (each user can visit more than one page)

Age

40% - 65 or older

30% - 55-64

Female 86%

Location:

52% VA 21% NC

cities: Roanoke, Christiansburg, Blacksburg, Charlottesville, VA Beach, Charlotte, Greensboro

Mobile 55%

Desk top 30%

Acquisition

Social Media 49%

Direct 34.5%

Email 7.6%

The benefit of this project is both short-term and long-term for Floyd County businesses.

An e-commerce site for a community – and all the businesses - is incredible economic support both during this COVID year – and going forward especially in new spending patterns.

Short-term, we hope to provide safe shopping for who want to shop from home and also help businesses with revenue during holiday shopping season for remainder of 2020. All news indicates that this holiday shopping season is like no other because of COVID and most folks will be doing their major holiday shopping online.

Long-term, online shopping has been on the increase for years. With ShopFloydVA, Floyd County has an economic platform to continue to assist our businesses with increased revenue through e-commerce regardless of the time of year, the weather, business storefront hours, location of the customer, etc... The ShopFloydVA website can continue to be shared after 2020 as we promote tourism visitation- and be promoted during off season when we have less visitation regardless of COVID. For example, we can promote ShopFloydVA during winter months prior to Valentines holiday.

E-commerce assistance for businesses – This is needed support for our local businesses both short-term and long-term. While some businesses may not see the benefit immediately, creating the e-commerce platform gives more revenue options into the future. Thanks to the additional funds last month, we are working serving even more farms and forestry-related businesses with e-commerce needs.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) sets the terms and understanding between the County of Floyd, Virginia, a political subdivision of the Commonwealth of Virginia (the "County"), and Citizens Telephone Cooperative, a Virginia non-stock corporation ("Citizens") governing rebroadcast of meetings of County government.

I. BACKGROUND

The County is governed by a five-member Board of Supervisors, which regularly conducts meetings, open to the public, for the consideration and transaction of public business. In order to increase public access, especially in response to the ongoing COVID-19 pandemic, the County has recently begun streaming and posting video recordings of the meetings of the Board of Supervisors online. Citizens operates a cable television system primarily within the geographic boundaries of the County and has expressed interest in rebroadcasting meetings of the Board of Supervisors of the County on Citizens' television system. The County is willing to cooperate with such rebroadcast under the following terms.

II. IMPLEMENTATION

The County will make reasonable efforts to assist Citizens in the rebroadcast of Board of Supervisor meetings, including assistance in downloading video files from County websites, and providing general information regarding the same. In the event that constituent entities of County government also elect to stream or record video from meetings of the governing bodies of such entities, the County hereby authorizes County staff to assist Citizens with rebroadcast of such meetings as well.

Although the County agrees to make video recording data available to Citizens, the County does not warrant or guarantee the security or compatibility of any data provided hereunder and does not warrant or guarantee its fitness for use by Citizens for any purpose. Citizens is solely responsible the data integrity of its own systems, equipment and data. Nothing herein shall be deemed a partnership or joint venture between the parties, and nothing herein shall be deemed an endorsement by the County of any content broadcast or rebroadcast by Citizens. It is agreed that Citizens shall not be deemed an agent, employee or representative of the County, and the County shall not be liable for any acts or omissions of Citizens or any agents, employees or representatives of Citizens. Citizens shall indemnify, defend and hold harmless the County from any and all claims, actions or causes of action arising out of Citizens rebroadcast of meetings hereunder.

III. DURATION

The term of this MOU shall be for an indefinite period, however either party may terminate this MOU immediately for any reason by delivering written notice thereof to the other party.

The parties hereto have caused this document to be executed by their duly authorized agents as follows:

Terri W. Morris, Floyd County Administrator

J. M. [Signature], CEO + GM
Citizens Telephone Cooperative

Date: _____

Date: 10/20/2020



Infectious Disease (COVID-19) Preparedness and Response Plan

**Floyd County
Virginia**

Phone Number: (540) 745-9300

E-Mail Address: cryan@floydcova.org

Approved: August 25, 2020

I. Purpose

This plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, Governor Northam’s COVID- 19 Executive Order and subsequent Addendum as well as guidelines from the Centers for Disease Control.

II. Responsibilities

Floyd County has assigned the following individual(s) to serve in the role of health officer. The health officer has the authority to stop or alter activities to ensure that all work practices conform to the mandatory safety and health requirements applicable to COVID19 as well as any other infectious disease hazards.

Health Officer(s)		
Name Title	Department	Phone Number
Cynthia Ryan Assistant County Administrator	County Administration	(540) 745-9300
Kevin Sowers Emergency Services Coordinator	Emergency — Services	(540) 745-9300

Formatted Table

Formatted: Right: 0.13"

Formatted: Right: 0.25"

For the purpose of ensuring compliance with the most recent safety and health requirements, The Health Officers Kevin Sowers are responsible for administering this plan, monitoring agencies for new requirements, updating this plan, communicating any changes to employees, and monitoring the overall effectiveness of the plan. The Health Officers This person is also responsible for providing employees with a copy of this plan upon request. will seek advice from the Public Health Director for the New River Valley Regional Commission Business Continuity Team as needed.

III. Determination of Exposure Risk by Job Duty

We have determined the COVID-19 exposure risk level of all worksite functions to ensure that we apply appropriate hazard controls – including training, equipment, and personal protective equipment (PPE) – to protect employees’ safety and health. This assessment is based on OSHA Publication 3990. Classes of employees have been assigned to risk categories as follows:

Exposure Risk Level means an assessment of the possibility that an employee could be exposed to the hazards associated with SARS-CoV-2 virus and the COVID-19 disease. Hazards and job tasks have been divided into four risk exposure levels: “Very High”, “High”, “Medium”, and “Lower”.

“Very High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the SARSCoV-2 virus and the COVID-19 disease including, but not limited to, during specific medical, postmortem, or laboratory procedures (refer to page 8 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure within six feet with known or suspected sources of SARS- CoV-2 that are not otherwise classified as “very high” exposure risk.

“Medium” exposure risk hazards or job tasks that are not labeled as “very high” or “high.”

“Lower” exposure risk hazards or job tasks are those not otherwise classified as “very high”, “high”, or “medium” exposure risk that do not require contact within six feet of persons known to be, or suspected of being, or who may be infected with SARS-CoV-2; nor contact within six feet with other employees, other persons, or the general public except as otherwise provided in this definition.

Work Area	Job Tasks	Exposure Risk Determination	Qualifying Factors (Example: No Public Contact, Public Contact)
Emergency Medical Services	Provides basic and advanced life support service twenty-four hours per day, seven days a week, when volunteer personnel are not able to respond.	Very High	High public contact and often with those experiencing symptoms of COVID-19
Sheriff's Office	Polices unincorporated areas <u>Floyd County</u> , provides security to courts in the county, and serves warrants and court papers.	High	High public contact and often with those who are not following safety measures
Emergency Management	Coordinates with EMS, Sheriff, Fire and Rescue in responding to emergencies.	High	High public contact and often with those who are not following safety measures
Solid Waste	Picks up and disposes of garbage	High	Dealing with potentially contaminated garbage
Recycling	Picks up/processes recyclable materials	High	Dealing with potentially contaminated garbage
Animal Control	Polices unincorporated areas <u>Floyd County</u> , provides security to courts in the county, and serves warrants and court papers. Enforces County and State regulations for fowl, poultry, livestock, and dangerous animals, checks dog tags, and controls stray animals. Administers the dog shelter and investigates animal cruelty and abuse cases and bite/rabies cases.	High	High public contact and some events are difficult to be socially distant
Maintenance	Keeps county buildings working properly safely and conducts basic repair of the buildings and offices within the buildings	High	Some repair jobs may place employee in direct contact with secretions from a person infected with COVID-19

Formatted: Strikethrough

Formatted: Font: 8.5 pt

Formatted: Strikethrough

Formatted: Right: 0.11"

Recreation	Provides exciting team sports and programs for all ages throughout the community. Focus is on good sportsmanship, team play, and fun activities for all participants.	Medium	High public contact and some events are difficult to be socially distant
------------	---	--------	--

Work Area	Job Tasks	Exposure Risk Determination	Qualifying Factors (Example: No Public Contact, Public Contact)
E911	The E9-1-1 System provides computer aided dispatch in which the caller's name and address appear on the dispatcher's screen when the emergency call is made, which enables emergency personnel responding to the call to locate the residence or business quicker. The display of the caller's address is especially important if the caller cannot communicate this information. Floyd County 911 Center is also equipped with a map providing the exact location of the structure. Major components of developing the E9-1-1 System have been mapping the entire county, naming roads, assigning new 9-1-1 addresses to all habitable structures and installing road signs.	Low	Public contact is usually over the phone and not in person.
Clerk Circuit Court	Maintains and processes land records, handles probate and fiduciary matters, issues marriage licenses, and provides clerical assistance to Circuit Court judges in all civil and criminal matters.	Low	High public contact but can socially distance
Clerk General District Court	Handles traffic violations, hears minor criminal cases known as misdemeanors, and conducts preliminary hearings for more serious criminal cases called felonies.	Low	High public contact but can socially distance
Commissioner	Responsible for accurately	Low	High public contact but

ner of Revenue	assessing all tangible personal property (personal and business) and maintaining real estate ownership records. The Commissioner oversees tax relief programs for seniors and permanently disabled citizens, land use and the car tax rebate. The Commissioner also oversees the filing of Virginia State income tax returns.		can socially distance
----------------	---	--	-----------------------

Work Area	Job Tasks	Exposure Risk Determination	Qualifying Factors (Example: No Public Contact, Public Contact)
Commonwealth's Attorney	Responsible for the prosecution of criminal violations of law that occur, advise the Sheriff's Office, the Virginia State Police and other law enforcement agencies regarding criminal matters.	Low	High public contact but can socially distance
County Administration	Responsible to the Board of Supervisors for the proper administration of all affairs of the county which the board has authority to control; keeps the board advised as to the financial condition of the county and submits to the board monthly, and at such other times as may be required, reports concerning the administrative affairs of the county. Under the direction of the board, the county administrator, for informative and fiscal planning purposes only, prepares and submits to the board a proposed annual budget for the county.	Low	High public contact but can socially distance
Inspections	The building official approves plans & permit applications before issuing permits.	Low	High public contact but can socially distance
Community and Economic Development	Focus is on planning and development to facilitate orderly, responsible growth. This office also assists companies who wish	Low	High public contact but can socially distance

	to create or expand businesses and jobs in Floyd County		
Treasurer	Responsible for sending tax bills, receiving the funds and collecting overdue payments.	Low	High public contact but can socially distance

Work Area	Job Tasks	Exposure Risk Determination	Qualifying Factors (Example: No Public Contact, Public Contact)
Registrar	Schedules and conducts voter registration sessions; receives and process mail-in and agency voter registration applications; maintains voter registry lists; prepares and maintains a list of active and inactive voters; prepares a list for each polling place; organizes and conducts the annual canvass of voters to ascertain residency; removes from the list electors who move from the voting district, die, or are disenfranchised; enrolls party members and prepares and maintain party enrollment lists; removes absentee ballot voters from the official voter registry list prior to an election, primary, or referendum; appoints and trains people to count absentee ballots; supervises absentee balloting at institutions or dwelling places with 20 or more voters; conducts elections.	Low	High public contact but can socially distance

IV. Contingency Plan in the Event of an Infectious Disease Outbreak

Upon confirmation of a positive case within a facility, that facility will immediately close ~~until it can to everyone and remain closed for a period of no less than twenty four hours. During this time the office will be cleaned~~ (disinfected and sanitized) per Centers for Disease Control guidelines.

V. Basic Infectious Disease Prevention and Control Measures

To control the spread of infectious diseases such as COVID 19, basic prevention and control measures must be implemented to ensure that all employees are protected against the hazards of infectious disease.

To control the spread of infectious disease it is important to keep up general housekeeping in the workplace. Additional housekeeping actions have been implemented to ensure the safety and health of employees and decreasing the chances of spread of an infectious disease such as: All restrooms, common areas that remain in use, door knobs/handles, tools, equipment, and

other frequently touched surfaces are disinfected at the end of each work day. All contact surfaces of vehicles used by more than one person are disinfected at the end of each person's use. All disinfectants are EPA-approved or otherwise comply with Centers for Disease Control disinfection guidance.

Specific actions being taken.

- Large gatherings are minimized whenever possible; staff meetings are postponed, cancelled or held remotely;
- Employees are encouraged to maintain physical distance even when on break, as well as before and after working hours;
- Employees are required to maintain physical distance when reporting to work, clocking in, leaving work, and clocking out;
- Employee workstations are greater than six feet apart or protective barrier shields have been installed around work area;
- The employer may utilize flexible work hours, wherever possible, to limit the number of employees simultaneously working on-site; and
- Employee interactions with the general public are modified with protective barrier shields when it is not possible to be socially distant.

Industry Specific Guidelines Applicable to Floyd County

Inside Facility

Operations in which activity is primarily and traditionally performed inside a facility:

- a) Floyd County requires face coverings in shared spaces, including during in-person meetings and in restrooms and hallways.
- b) Floyd County has turned off water fountains.
- c) Floyd County prohibits social gatherings and meetings that do not allow for social distancing or that create unnecessary movement through any facility.
- d) Floyd County provides disinfecting supplies and require employees wipe down their workstations at least twice daily.
- e) Floyd County posts signs about the importance of personal hygiene.
- f) Floyd County disinfects high-touch surfaces in offices (e.g., whiteboard markers, restrooms, handles) and minimize shared items when possible (e.g., pens, remotes, and whiteboards).
- g) Floyd County has instituted cleaning and communications protocols when employees are sent home with symptoms.

Outdoor

Operations in which education or activity is primarily and traditionally performed outdoors:

- a) Floyd County prohibits gatherings of any size in which people cannot maintain six feet of distance from one another.
- b) Floyd County limits in-person interaction with outside public and coworkers to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
- c) Floyd County provides and requires the use of personal protective equipment such as gloves, goggles, face shields, and face coverings, as appropriate for the activity being performed.
- d) Floyd County limits the sharing of tools and equipment to the maximum extent possible and ensures frequent and thorough cleaning and disinfection of tools, equipment, and frequently touched surfaces.

VI. Identification and Isolation of Sick and/or Exposed Employees

Risk and exposure determinations are made without regard to employees' protected characteristics as defined by local, state, and federal law. Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from an employee's personnel documentation.

1) Employee Self-Monitoring

The following employees should not report to work and must immediately notify the supervisor of his/her department and will be removed from the regular work schedule:

- Employees who test positive for COVID-19;
- Employees who display COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting, whether or not accompanied by a formal COVID-19 diagnosis;
- Employees who, in the last 10 days, have had close contact (defined as being within 6' for more than 15 minutes unmasked) with and/or live with any person who has tested positive for having a confirmed COVID-19 diagnosis; and
- Employees who, in the last 10 days, have had close contact with and/or live with any person displaying COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting.

Such employees may only resume in-person work upon meeting all return-to-work requirements, defined below.

2) Daily Screenings

To prevent the spread of COVID-19 and reduce the potential risk of exposure, Floyd County screens employees on a daily basis. Employees are asked to self-monitor by asking themselves the following questions before entering any facility:

1. Are you currently suffering from any of the following symptoms – fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting?

- a. Touchless thermometers are available and employees can check their own temperature before entering a facility.
- b. If the employee has a high temperature or experiencing any other symptom listed above, then they are not to enter the facility, advise their employer, and employee is advised to self-isolate/self-quarantine at home, until employee is permitted to return to work as defined below.

- 2. Have you lived with, or had close contact (defined as being within 6' for more than 15 minutes unmasked) with, someone in the last 10 days diagnosed with or displaying the symptoms of COVID-19?
 - a. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after close contact.

Employees who develop symptoms while at work must immediately report that information to their supervisor.

3) Return-to-Work Requirements

Employees who were themselves diagnosed with COVID-19 may only return to work after 10+ days have passed ~~and the cessation of symptoms since the cessation of symptoms and contagiousness, and upon proof of which may be acquired via a negative result from an FDA Emergency Use Authorized molecular assay for COVID-19 from one nasopharyngeal swab specimens, the test-based strategy.~~ Cessation of symptoms includes ~~The test-based strategy is preferred but relies upon the availability of testing supplies and laboratory capacity. Under this strategy, employees may discontinue isolation and return to work upon achieving the following conditions:~~

- Resolution of fever without the use of fever-reducing medications for at least 24 hours; and
- Improvement in respiratory symptoms (e.g., cough, shortness of breath); ~~and~~
- ~~Negative results of an FDA Emergency Use Authorized molecular assay for COVID-19 from one nasopharyngeal swab specimens.~~

Formatted: Left

Formatted: Tab stops: 0.69", Left + 0.69", Left

Formatted: Tab stops: 0.65", Left + 0.65", Left

Employees who come into close contact with or who may live with an individual with a confirmed diagnosis or symptoms may return to work after ~~either 140 days have passed since the last close contact with the diagnosed and/or symptomatic individual or upon the symptomatic individual receiving a negative result from an FDA Emergency Use Authorized molecular assay for COVID-19 from one nasopharyngeal swab specimens.~~ This includes the ~~diagnosed and/or symptomatic individual receiving a negative COVID-19 test.~~ Employees are typically required to submit medical documentation if an employee is absent from work for a ~~period in excess of three (3) consecutive days or when there is a repeated pattern of absences, release to return to work from a healthcare provider.~~ Given the current stressors on the healthcare system, Floyd County may request a statement from a treating health care provider ~~substantiating the absence or Floyd County may may accept written statements from employees confirming all the factors supporting their release.~~

To actively encourage sick employees to stay home:

- Floyd County follows the requirements in the Family First Coronavirus Relief Act (FFCRA) for

full-time and part-time employees to be eligible for up to 80 hours of emergency paid sick leave (EPSL). The employee must submit an EPSL form signed by their supervisor. If the employee receives a report from their primary care physician or the health department, we request that report be attached to the EPSL form. However we understand that those reports are not always being put in writing, so we will not require the physician or health department form if the employee does not get one. The 80-hour limit is per employee from April 1, 2020 through December 31, 2020. If an employee needs 40 hours in one occurrence that still leaves the employee 40 hours in case of another illness or exposure. No employee will be granted more than 80 hours of EPSL.

- Floyd County will pay flex time Emergency Medical Services employees up to 80 hours of EPSL if the employee was already scheduled to work days, and before working the scheduled time had to quarantine due to having COVID-19 type symptoms, testing positive, or being in close contact with an individual with a confirmed diagnosis or symptoms. Flex-time staff have to turn in the EPSL form and follow all other procedures for the leave to be approved for payment.
- FFCRA Policies and Posters are posted in common places. If employees have questions regarding use of emergency paid sick time, employees should contact their supervisor or Cynthia Ryan.
- Floyd County will follow state and federal guidance for return to work guidance.
- Guidance from the employee's health care provider will also be considered.

VII. Procedures for Minimizing Exposure from Outside of Workplace

Floyd County business practices are evaluated to ensure the safety and health of all individuals. This is done on a phased approach. Beginning with appointment only onsite meetings, virtual meetings, and finally transitioning to onsite meetings with appropriate precautions when that time comes.

Social distancing practices to be observed:

- 6-foot distances are marked in areas where visitors might gather/wait
- Appointments for in person meetings are encouraged to be scheduled in advance.
- The number of individuals allowed into facilities is based on guidance from the Governor.
- Minimize face to face contact whenever possible.
- Information is posted throughout the worksite educating individuals on ways to reduce the spread of COVID-19.
- Any individual entering one of Floyd County facilities may have their temperature checked and/or a questionnaire completed prior to entry.

To minimize exposure from the general public, visitors or vendors:

- When possible, Floyd County will limit the number of visitors in the facility.
- Any individual entering one of the facilities may have their temperature checked and/or a questionnaire completed prior to entry.
- Masks are available to visitors/vendors as well as appropriate disinfectants so individuals can clean work areas before and after use.
- When possible, deliveries will be handled through curbside pick-up or delivery.

VIII. Training

All employees at Floyd County will be required to have training on the hazards and characteristics of SARS-CoV-2 virus and COVID-19 disease. This training will ensure that all employees recognize the hazards of SARS-CoV-2 and COVID-19 as well as the procedures to minimize the hazards related to the infectious diseases and help prevent the spread of the infectious disease.

The training material will cover the following:

- Requirements of the COVID-19 Emergency Regulation.
- Floyd County's Infectious Disease Preparedness and Response Plan.
- Characteristics and methods of spread of SARS-CoV-2 virus.
- Symptoms of COVID-19 disease as well as the asymptomatic reactions of some persons to the SARS-CoV-2 virus.
- Safe and healthy work practices, including but not limited to, physical distancing, disinfection procedures, disinfecting frequency, and noncontact methods of greeting.
- PPE
 - When PPE is required
 - What PPE is required
 - How to properly don, doff, adjust and wear PPE
 - Limitations of PPE
 - Proper care, maintenance, useful life and disposal of PPE

All employees in the workplace will be trained on this subject and procedures. All training will be certified and recorded according to the Emergency Regulations for COVID-19 by the Virginia Department of Labor and Industry.

Training Records will be certified by the following requirements:

- Employee name
- Employee's signature (physical or electronic)
- Date
- Signature of Trainer

(The following is an *example* of a training record)

Date:		Trainer:	
Employee Name (Printed)	Employee Name (Signature)	Work Area	COVID-19 Risk Level

Retention of training records will be retained in employee files. These records are located in County Administration files. The most recent training records will be maintained.

P.d.

Floyd-Floyd County Public Service Authority

P. O. Box 407, Floyd, VA 24091

In an effort to practice better and safer social distancing, the Floyd-Floyd County PSA would like to inquire about possible Cares Funding for the purchase of a new utility work truck. The PSA currently has only one safe and operable truck. This causes all employees to share the use of one vehicle and causes multiple employees to have to ride together in the same vehicle. The addition of a second work vehicle would allow the PSA to better practice social distancing among its employees. The PSA has noted other local utilities using Cares Funding for vehicle purchases, including Montgomery County PSA, which purchased four new vehicles for its employees to allow for better social distancing.

The estimated cost of a new utility work truck is \$45,000 to \$50,000. The PSA believes the guidelines for Cares Act Funding does include investing in vehicles for social distancing. Thank you, for considering this request for the safety of the PSA employees.

Sincerely,

Richard Burton

Superintendent
Floyd-Floyd County PSA