

**BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 24, 2017**

At a regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, October 24, 2017 at 7:00 p.m. in the Board Room of the County Administration Building thereof;

PRESENT: Case C. Clinger, Chairman; Joe D. Turman, Vice Chairman; J. Fred Gerald, Linda DeVito Kuchenbuch, Lauren D. Yoder, Board Members; Terri W. Morris, County Administrator; Cynthia Ryan, Assistant County Administrator.

Chairman Case Clinger called the meeting to order at 7:00 p.m. with the reading of the handicapping statement.

Agenda Item 2. – Opening Prayer.

The Opening Prayer was led by Supervisor Fred Gerald.

Agenda Item 3. – Pledge of Allegiance.

Supervisor Linda Kuchenbuch led in the Pledge of Allegiance.

Agenda Item 4. – Approval of month-end disbursements.

Vice Chairman Turman requested to see the invoice from Bond Garage Doors.

On a motion of Supervisor Turman, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve the month-end disbursements as presented.

Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 5. – Mr. Scott Wickham – Robinson, Farmer, Cox Associates – Presentation of Audit on Floyd-Floyd County Public Recreational Facilities Authority.

Mr. Scott Wickham stated he was the partner in charge of the Floyd-Floyd County Public Recreational Facilities Authority audit. We started that audit in late July. We looked at their records and recently issued our report. Our opinion on the financial statements is on pages 1 and 2 of the audit report. In the 3rd paragraph on page 1 we state that we conducted the audit in accordance with Auditor of Public Accounts (APA) specifications. On the second page we have a couple of issues. We gave a qualified opinion which we expected to issue because the financial statements are on the cash basis. That was one of the qualifications. We were hired to do a cash

basis audit because they hadn't had a true audit in a while. We wanted to review the internal controls mostly and cash balances. We did that. That requires one qualification.

We had a second qualification because of the receipting process. The Authority was not issuing receipts for every collection that was made. Ideally there would be a carbon pre-numbered receipt book used to issue all receipts. A significant amount of the collections for the sports is going through the online collection system. That seems to be working very well. I encourage you to keep that up and push more collections to be done that way because that worked out well.

On page 3 you have a cash basis financial statement with receipts, disbursements, change in cash balance and ending cash balance. At the end of the year you had \$789.00 in the bank. That is not enough reserves to operate an Authority on. You probably need to consider ways to build that up so you are not over drafting checks. A little better budget practice can probably help that. I made a couple of recommendations to help that.

On pages 5 and 6 is the opinion on internal controls. We have one finding issued here which is related to this being the first audit in a while. The APA requires the financial statements to be prepared on an accrual basis or modified accrual if it is a governmental fund. Again, we did it on a cash basis because it had not been done in a while. Going forward we want to make sure you consider an accrual basis audit to be in complete compliance.

Chairman Clinger asked on an Authority of that size what is the recommended cash balance to have on hand?

Mr. Wickham replied probably about 3 months' expenditures. That would probably be a better question for Dustin [Hollandsworth, Recreation Authority Director]. With different sports running in different seasons it might be a little bit different for this type of entity. That is something to track this year and get an idea of how much you need to have in reserves based on the timing of the inflows.

In addition to our audit report we issued a management letter with several recommendations.

1. Annual Audit – You are required to have an annual audit. The Authority had not had an audit in a couple of years; they did compilations only. There are definitely a lot of different auditing aspects with a compilation. The APA requires that you advertise the results of that audit. It is a real brief summary that states you have cash of this amount, assets of this amount, liabilities of this amount, equity of this amount and that the full audit report is available for the public to come see at whatever site it is held. That is something to do as you go forward with having those audits.

2. IRS Compliance – One of the larger issues with the Recreational Authority is Internal Revenue Service (IRS) compliance related to W9s and 1099s. The IRS has been increasing their audits. One thing they have been looking at for sure is do you have a W9 for every vendor that you paid. They want to make sure that you can prove that was not a 1099

vendor. If you can't prove it on a signed form, they are going to question it. That is one thing to make sure you have. In fact I saw in another locality that had an audit, they were penalized \$1500.00 for not issuing 3 1099s over 3 years. That is a small amount, but with this kind of entity there are a lot of officials and a lot of room for that. We want to make sure that we have all officials, before they get paid, fill out a W9 so they will be issued a 1099 at the end of the year.

3. Available Funds – That goes back to only having \$789.00 in the checking account at the end of the year. In fact right after the end of the year the Authority bounced the payroll check. The County came through and helped out to get that taken care of and those bills paid. Again, we want to make sure you address the budget situation to build that balance so it is not a concern going forward. I think one of the things that would help that situation is to improve the flow-through funding the Authority uses. A coach says he has \$1,000.00 sponsorship and requests uniforms with that money. But then the money does not come in or came in very late. Those things lead to decreased cash flow. You may want to address that before they get the uniforms the money has to be in. You need to consider the process there to help the funds. When I looked at the budget you budgeted \$8,000.00 less to spend than you spent on the flow-through funds. That was a big area in the budget that was off.

4. Restricted Cash – There were several donations done to help with capital items. It looked like most of them were used for that but it was difficult to track because of the way the accounting was handled. It was in a Quicken system. It was moved to Quick Books right after the end of the year. I think Quick Books will allow for better tracking of those kinds of funds. It is not a material amount but it is still restricted funds. People donate it for that purpose. We want to make sure going forward that funds are kept in a restricted account – either a different bank account or a different ledger account.

5. Review of Bank Reconciliations – We want to make sure that because of the size of the entity with just Dustin [Hollandsworth] and a part-time person, that not only are the financial statements being looked at but also the bank reconciliation along with the bank statement at each Board meeting. The ultimate control system is for everyone to look at the bank statement as well.

6. Payroll – During our review of payroll it looked like the 941 forms were not handled properly. The VRS was not handled pretax. VRS withholdings from employee's paychecks are pre-taxed federal, not FICA and Medicare. The employees probably paid a little too much on their W2s.

7. Missing Invoices – We had quite a few invoices we could not find during the visit. Dustin [Hollandsworth] worked very hard to pull those together for us but there were four that we could not find.

8. Late Fees and Penalties – We saw a few late fees and penalties. Those things will not help you meet your budget. Try to avoid those things.

9. Sales Tax – Dustin [Hollandsworth] told me there was an instance where a coach picked up an order of balls and they paid tax at Dick’s when they did not have to. He was going to remind coaches that when they go out to pick up a purchase that they had sales tax exemption. That would also help with the budget.

In general there were some issues probably from not having an audit in a while and turnover in staff. I do really think that Dustin [Hollandsworth] made a lot of effort to help me throughout this process. I want to make sure that is known. I appreciate all of his help in getting all of this together.

Mr. Doug Thompson, Chairman of the Recreation Authority, stated that he felt the audit report was descriptive and the recommendations have been addressed. Everything is being brought to Board meetings – bank reconciliations, bank statements and everything is flowing through. We appreciate the great job you did. It has really helped us as a teaching structure.

Supervisor Yoder asked what needs to be advertised for this audit?

Mr. Wickham responded just advertise that it is available for review. It is not a full audit with assets and liabilities. There were some unpaid bills at the end of the year.

Supervisor Yoder asked if the Authority in the future needs to bid out an audit?

Mr. Wickham replied they need to hire someone to do an audit. If you spend more than \$25,000.00 in a year then you are required to have an audit for an Authority.

Agenda Item 5. – Public Comment Period.

Chairman Clinger called for the Public Comment Period.

Mr. J. L. Fogo, Little River District – I really want to thank the Board of Supervisors for their dedication and fortitude in continuing to explore the renewable energy concepts and really taking a hard look at doing some positive steps toward looking into the future. I think that putting politics aside from all of this is something that we really need to do at a local level and it would be nice if they could do it on a national and state level. I don’t have much faith in that. Ultimately it ends on our shoulders here to do something and whatever we do is going to be seen in a larger region. I think it will gather a lot of momentum. We are not the very first, but we are far from the last. I think whatever you decide to do with renewable energy development and moving us into the future is a good step. We really hope it will continue. Thanks.

Mr. Billy Weitzenfeld, Courthouse District – I am President of SustainFloyd. I want to again thank the Board for your interest in solar. We hope the presentation we put together for you was helpful as a first step. If you need additional information anything SustainFloyd or Preserve Floyd or Partnership for Floyd can do, we are available. We want to help you try to move these things forward. I want to remind you again that SustainFloyd is having “Dine for a Cause” event a week from tomorrow, November 1. It starts at 6:00 p.m. The focus of the event and our guest speaker will be about forestry. It is an important issue, definitely related to energy

in a lot of ways. That is what will be talked about. You are all invited. We are going to go all out and have beans and rice. There is no charge. Mark your calendar and I would love to see you there.

Mr. Doug Thompson, Little River District – I would like to take a moment and thank the County and the Board of Supervisors for helping us develop the Recreation Department and structure for the future. It turned out to be a very good experience in training for the future and making sure our kids have a good experience in sports and recreation. Thank you.

Ms. Stefanie Schäfer, Courthouse District – I am not a U.S. citizen and do not vote, but I am a resident of Floyd. I come from a teeny, tiny town in Europe. We don't even have a stoplight. I know that renewable energy is doable. As you make your consideration, the young man that was here earlier that needed to go home, that is the one we are making these decisions for, not us, but them.

Ms. Mary Freday, Little River District – I just want to thank you very much for everything you have done so far. Ms. Morris I want to thank you so much for the hard work you've done on working on this document. Ms. Ryan I want to thank you so much for the personal email letting me know this was happening tonight. That felt really special. I know you have put a lot of work in and sat through the solar presentation. It really feels like things are moving in the right direction. I definitely feel like the time is now. I am watching the news and things are just getting a little scary out there. Activists in the field of climate are talking about how municipalities all over the world are rising up to meet the challenges. It is municipalities. We all know the reasons why things aren't working out maybe exactly the way they should at the federal level. But we do have the power to do a little something here and it is just really important. I am looking forward to seeing the document tonight and also looking forward to hearing your votes on it. I am very hopeful that we will have a positive outcome this evening and we can start moving forward on some things that really, really matter that will help to make the world a little bit safer place than it looks like it is going to become if we don't act in the right way, right now. So thank you very much.

Ms. Mara Robbins, Locust Grove District – It used to be that when you wanted to make polite conversation and you didn't want to talk about politics or religion or anything that was controversial, you talked about the weather. It's not like that anymore. Even yesterday, it is not like that anymore. I think that whatever steps we can take now are going to make a big difference whether it is steps to reduce emissions, increase conservation, transition to renewables. But we also need to make a plan so that when we are faced with more severe storms, when we are faced with drought which we are very vulnerable to here in Floyd, that we have a plan and that we can continue to collaborate in the way that we have so beautifully over the summer. That has been truly inspiring to me. I feel this has been an excellent example of participatory government, seeing the School Board and Town Council and the Board of Supervisors and a bunch of citizens and non-profits all in the same room having a conversation about these things. This is what needs to happen. And it is unfortunately very rare. Thank you for all of the work you've done. Thank you for requesting the information on solar. I learned a lot from that presentation. I am very much hoping it can go further and we can educate more people. It was especially exciting seeing the schools with solar panels superimposed over the top

of them on Google Earth. I really appreciate your asking for that and being willing to educate yourselves. I am very excited to see the new resolution and the draft that has been created. Thank you so much for taking this seriously and listening to us and being willing to work on it.

After no further comments from the audience, the Chairman declared the Public Comment Period closed.

Agenda Item 7.a. – Resolution of Floyd County Supporting Clean Energy Through Local and Regional Efforts.

Ms. Morris reported that she drafted a resolution of Floyd County supporting clean energy through local and regional efforts. The first part is just some general information. I tried to keep it fairly general and maybe some baby steps for us to start with and then we can get into long-range planning and ideas. Please freely edit this as you would like.

Chairman Clinger said I think you did a great job. It encompasses a lot of what was in other resolutions presented to us. The only problem I have with it is in the Therefore section 2 where it states "...fossil fuels to 100% clean renewable energy, including solar, wind, geothermal and other renewable resources." Just a couple of years' back 500 people signed that they did not want windmills in Floyd, and now we are including wind in the resolution. I can support it easier if it just stated "100% clean renewable energy" and not specify each one. If we pass this we might get the wind companies back in here in two or three months saying Floyd's mindset has changed. We are ready to put the windmills back in. That was in my district. That group made this one look small.

Supervisor Yoder asked if he was suggesting just putting a period after "100% clean renewable energy?"

Chairman Clinger said yes, if we go on record saying we are supporting wind and then a wind company decides to come back in, the 500 people who came up last time saying they did not want it, it negates everything they worked for at that time. I think it will still encompass the same general idea for clean renewable energy without listing each one. There might be something new we haven't even thought of yet that comes out in two or three years. If we make that change we are better prepared to adapt.

Supervisor Yoder said discussing climate change and renewable energy and some of these types of things can be controversial. What isn't controversial is that Floyd County is such a special place and what makes it special is our clean air, our clean water, our views, and the way people have lived here over the years and haven't destroyed the land like some other places have. For me what this is saying is that we want to continue that legacy that we've built for a long time. I think it is important that as leaders we take a stand and say this is how we feel and what we support and let those coming along behind us know that we took that seriously and they should as well. I want to thank Terri [Morris] for writing this and those who brought the ideas up. Thanks to each one of you.

Vice Chairman Turman said everything I do here is for my grandkids. When it comes to schools or anything, I have them in mind.

Supervisor Yoder said he was looking forward to what ideas we can come up with in the next years to make Floyd County a good place to be.

Supervisor Gerald stated this is a great idea. I agree with Joe [Vice Chairman Turman] that we have to look to the future.

Chairman Clinger stated I think 90% of the decisions we make are geared toward...we are only on the Board for four years that we are sure of and we want to make it a better place when we leave than when we came on. I think all of us can look back and we've done four years of that with these types of things that guide us and future boards to doing the same thing.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to approve the Resolution of Floyd County Supporting Clean Energy Through Local and Regional Efforts (Document File Number 944) as amended by deleting the last eight words of item 2 which lists types of renewable energy.

Supervisor Kuchenbuch – yes

Supervisor Gerald – yes

Supervisor Yoder – yes

Supervisor Turman – yes

Supervisor Clinger – yes

Agenda Item 7.b. – Resolution for change of November regular meeting.

Ms. Morris stated that at the last meeting you decided to only have one meeting in November and you set that for November 21. I need your approval of the resolution and to authorize me to advertise this.

On a motion of Supervisor Yoder, seconded by Supervisor Turman, and unanimously carried, it was resolved to adopt a resolution to change the meeting date in November to the third Tuesday of the month, which will be November 21, 2017, at 8:30 a.m. as presented and authorize the County Administrator to advertise same (Document File Number 945).

Supervisor Yoder – yes

Supervisor Gerald – yes

Supervisor Kuchenbuch – yes

Supervisor Turman – yes

Supervisor Clinger – yes

Agenda Item 7.c. – Resolution for cancellation of December's second regular meeting.

Ms. Morris stated that you decided to cancel your second December meeting. You need to adopt the resolution and authorize the advertisement.

On a motion of Supervisor Yoder and seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to adopt a resolution to cancel the 2nd regular December meeting as presented and authorize the County Administrator to advertise same (Document File Number 946).

Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 7.d. – Appointment to the Floyd County Planning Commission from the Burks Fork District, four year term.

Vice Chairman Turman said this is one of the hardest decisions I've had to make. I've thought about it every which way.

On a motion of Supervisor Gerald, seconded by Supervisor Turman, and carried, it was resolved to reappoint Ms. Rebecca Howell to the Floyd County Planning Commission representing the Burks Fork District effective November 1, 2017 for a four year term.

Supervisor Kuchenbuch – no
Supervisor Gerald – yes
Supervisor Yoder – no
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 7.e. – Acceptance of bid for Type I ambulance.

Ms. Morris reported you had this in the budget for this year. The invitation to bid was properly advertised and we received only one bid. There were some exceptions to the bid. Staff and I have reviewed the bid and we recommend acceptance including these two exceptions. The bid price included the Opticom, which is where they can switch the traffic lights. The box is refurbished but the rest of the unit is new. It does include the load assist stretcher. It is a used one. A new one costs about \$30,000.00. Hopefully it will save some workers' compensation claims and provide a more comfortable ride for the patients. We budgeted \$200,000.00 for this ambulance and the bid came in a little lower than that.

On a motion of Supervisor Yoder, seconded by Supervisor Gerald, and unanimously carried, it was resolved to authorize the County Administrator to execute the contract with Vest's Sales and Service for a 2017 RAM 4500 Chassis 4x4 XLT with 84" C/A 6.7 Diesel engine, 172" Ambulance remounted Osage box with Stryker Powerload System and Stryker MX Pro Cot per agreed specifications for \$189,985.48 for the Floyd County Emergency Medical Services Department (Document File Number 947).

Supervisor Yoder – yes
Supervisor Kuchenbuch – yes
Supervisor Gerald – yes
Supervisor Turman – yes

Supervisor Clinger – yes

Agenda Item 7.f. – Acceptance of bid for extrication equipment.

Ms. Morris reported that the next item is the bid for extrication equipment. This bid was also properly advertised and we only received one bid for this one also. Staff and the fire department reviewed the bid for completeness. There were a couple of items they would like to add – an extra battery and some brackets to secure the tools in the truck. Mr. Sowers outlined those in his letter. The total bid for those with the inclusion of these items was \$52,640.00. We had budgeted \$54,000.00 so it came in a little lower. If we are allowed to purchase this each of the departments will have some tools. We would like for you to think about – with this bid these prices are good for 12 months – we would like you to consider ordering the second set later in the fiscal year with payment being made in the FY19 budget.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to authorize the County Administrator to execute the contract with Atlantic Emergency Solutions for extrication tools in the amount of \$52,640.00 (Document File Number 948).

Supervisor Yoder – yes
Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 7.g. – Award of contract for audit services for a 3 year term.

Ms. Morris stated the next item is for audit services for a three year term. Your audit committee consisted of Supervisors Kuchenbuch and Yoder, Ms. Ryan, Ms. Keith and myself. We had three proposers and we met with each one of them. We rated them on a matrix scale based on the bid proposal. As you will remember when we are procuring professional services, we are rating on qualifications. We are not going on the low bid. We don't talk about price at all. That only comes into play when you start negotiations. The way it works is the committee makes its first choice and then you can begin negotiations with that first choice. You complete negotiations with them. If you are not satisfied with their qualifications then you can go on to the next one. The committee unanimously chose Robinson, Farmer, Cox Associates as our top choice. I went into negotiations with them. There is a little bit of increase from what we are paying now. This year's audit is \$47,000.00. Prices increased to \$51,800.00 for the first year and \$53,500.00 for the following year due to new GASB regulations which requires more detailed work on VRS. Our committee recommended approval of the contract with Robinson, Farmer, Cox Associates for a three year term and with an option for a one year renewal.

On a motion of Supervisor Gerald, seconded by Supervisor Turman, and unanimously carried, it was resolved to authorize the County Administrator to execute the contract with Robinson, Farmer, Cox Associates for audit services for fiscal years ending June 30, 2018, 2019 and 2020 for fees not to exceed \$51,800.00, \$53,500.00, and \$55,100.00 respectively (Document File Number 949).

Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 7.h. – Authorization to advertise for solid waste transportation services.

Ms. Morris reported that during the audit they reminded her that we had not put out bids for solid waste transportation services. Our current contract was for a five year term with a five year renewal option, which ended in 2016. I have been tardy in getting that out.

Chairman Clinger said it is hard to remember something that comes up only once in ten years.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to authorize the County Administrator to advertise for solid waste transportation services.

Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Gerald – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 9. – Old/New Business.

Ms. Morris said she had one more bid to discuss. The Board talked about looking into video surveillance for the Courthouse and the Administration building. She asked their interest in her pursuing advertising for this.

Chairman Clinger said it was a good idea to put a bid out to get it for 6 to 8 months from now so if we can't handle it from contingency we can budget for it.

Supervisor Yoder said he felt that security was very important.

Supervisor Kuchenbuch agreed for this building for sure.

On a motion of Supervisor Gerald, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to authorize the County Administrator to advertise for video surveillance services at the Courthouse and County Administration building.

Supervisor Yoder – yes
Supervisor Kuchenbuch – yes
Supervisor Gerald – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Supervisor Kuchenbuch stated that she had an item of new business. She was contacted by someone in Burks Fork District who has some concerns about how Solid Waste has moved some of the dumpsters. In particular she talked about the dumpsters just below Buffalo Mountain Road headed toward Hillsville. The boxes used to be in the back of the lot so there was an easy view of them from the road. The boxes have been moved to the front of the lot so the lane is blocked from view of the road. This goes to security. The lady said she had stopped twice after dark and said she was blocked in by two cars, one in front and one in back. She had no way around them. It made her uncomfortable. The boxes blocked the view of the passing cars as well. She has not stopped since. She was in a situation where she felt very unsafe. I'm sure they moved them for the ease of doing...

Ms. Morris said we have been working on this for five or six months. They were moved because we have so much trash blowing down the bank.

Vice Chairman Turman said we had too many people pulling in and even though the boxes were there, they were still throwing it over the bank. I got the same complaints. I've sat there and watched traffic. If you pull out properly, you have plenty of visibility.

Supervisor Kuchenbuch stated from her comment to me she was just uneasy.

Vice Chairman Turman said the owner is getting up in years. I was afraid that if someone else took it over, we would lose that site. He has been really lenient with us. There was a lot of stuff going over that bank. By moving the boxes, it has cut down on that problem. I understand her concern.

Ms. Morris added we put up some fencing to try to help with some of that blowing over.

Supervisor Kuchenbuch said I pass green boxes all the time going every which way. They are as clean as I can ever remember. They have been so diligent. The other issue though is trying to find places. Folks miss the ones that used to be at Ray's Restaurant. I've got to figure out a way to find another location in my district.

Vice Chairman Turman stated it bothers me that people pull in to a box and the door is open, but they throw the trash on the ground. Those are the ones that usually go over the bank.

Ms. Morris said we are trying to figure this out. We have moved the boxes several times. Mr. Turman has been sitting up there monitoring the situation in order to help us. We will take any suggestions.

Supervisor Yoder said we recently put a cardboard recycling box on Route 8 at Simmons.

Ms. Morris asked if it was there yet? That was the next place we planned to put one.

Vice Chairman Turman said he gets requests for cardboard and recycling boxes also.

Chairman Clinger stated that he had something to bring before the Board. I am on the Department of Social Services Board and we had a meeting this morning. For the DSS budget this year we looked at what our average foster care placements had been and added 1 or 2 for a total of 8 kids, but we are up to 17 children in foster care. We had two large families that we had to bring into foster care with 4 children each. So we didn't budget enough money because of the unknown expense. We are not going to request the whole \$90,000.00 to cover this budget line right now. It is IVE money which means the federal government will reimburse us for it. We just have to spend it and put the receipts in to get it back. We are not out that much more money.

Ms. Morris explained we would have to pay our share of it though. We think that is between 20%-23%.

Chairman Clinger said he would like to transfer, instead of the whole \$90,000.00, maybe \$23,000.00 which would be the County's share that we are sure of.

Ms. Morris calculated that 20% of \$90,000.00 would be \$18,000.00.

Chairman Clinger said be aware that this will push our DSS numbers overall, which we have reduced every year. We are getting a lot more of these larger families with drugs involved. It helps when we can do a family placement, because we don't have to do the foster care, but with these larger families it is hard to get a family member to take all four at a time.

Vice Chairman Turman described this as a no brainer here. You've got to take care of the kids.

Chairman Clinger said instead of the whole \$90,000.00 at this time because there might be some savings in their overall budget, I would like to ask for a motion for \$18,000.00 to DSS from contingency.

Supervisor Yoder said that will be at least get us to the next meeting.

Chairman Clinger agreed that will get some bills paid and we will get a better handle on it. We are not sure since it is the federal government, if we have some savings in certain departments of the DSS budget, if that can be transferred to the IVE account or if it has to be budgeted.

On a motion of Supervisor Gerald, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to transfer \$18,000.00 from contingency to Fund 110-DSS.

Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Turman – yes
Supervisor Clinger – yes

Agenda Item 8. – Closed Session – Personnel §2.2-3711 A.1; Real Property §2.2-3711 A.3. and Consultation with Legal Counsel §2.2-3711 A.7.

On a motion made by Supervisor Turman and seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A. 1., Discussion, consideration, or interviews of prospective candidates for employment: assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; Section 2.2-3711, Paragraph A. 3., Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and under Section 2.2-3711, Paragraph A. 7., Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultations or briefings in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Supervisor Yoder – yes
Supervisor Kuchenbuch – yes
Supervisor Gerald – yes
Supervisor Turman – yes
Supervisor Clinger – yes

On a motion of Supervisor Turman, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to come out of closed session.

Supervisor Gerald – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Turman – yes
Supervisor Clinger – yes

On a motion of Supervisor Gerald, seconded by Supervisor Turman, and unanimously carried, it was resolved to adopt the following certification resolution:

**CERTIFICATION RESOLUTION
CLOSED MEETING**

WHEREAS, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel in accordance with Section 2.2-3711, Paragraph A.1; Real Property in accordance with Section 2.2-3711, Paragraph A.3; and Consultation with Legal Counsel in accordance with Section 2.2-3711, Paragraph A.7 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or

considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Supervisor Kuchenbuch – yes

Supervisor Yoder – yes

Supervisor Gerald – yes

Supervisor Turman – yes

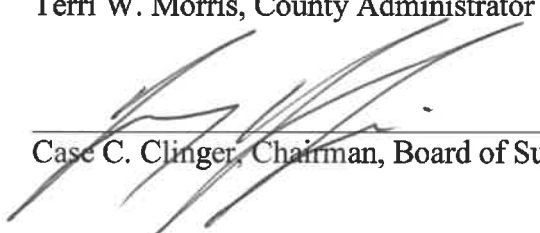
Supervisor Clinger – yes

Agenda Item 10. – Adjournment.

On a motion of Supervisor Yoder, seconded by Supervisor Gerald, and unanimously carried, it was resolved to adjourn to Tuesday, November 21, 2017 at 8:30 a.m.



Terri W. Morris, County Administrator



Case C. Clinger, Chairman, Board of Supervisors