

**BOARD OF SUPERVISORS  
BUDGET WORK SESSION  
MARCH 20, 2018**

At an adjourned meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, March 20, 2018 at 1:00 p.m. in the Board Room of the County Administration Building thereof;

PRESENT: Lauren D. Yoder, Chairman; Joe D. Turman, Vice Chairman; W. Justin Coleman, Linda DeVito Kuchenbuch, Board Members; Terri W. Morris, County Administrator; Cynthia Ryan, Assistant County Administrator.

ABSENT: Jerry W. Boothe, Board Member.

Agenda Item 1. – Meeting called to order.

Chairman Lauren Yoder called the meeting to order at 1:00 p.m.

Supervisor Coleman led in a Prayer.

Agenda Item 2. – Deputy Jamie Brook, Animal Control.

Deputy Brook explained the relationship Animal Control has with Floyd County Humane Society:

- 1) State Code requires us to have mandatory stray hold periods, which can be either a 5 or 10 day hold if the dog has any signs of ownership like a collar or tattoo. We can't do anything during that period except search for an owner. We post on Facebook, and Humane Society cross posts. We have very good luck finding owners.
- 2) Once the stray-hold period is up, then the dogs become property of Floyd County as abandoned property.
- 3) At that point they can be adopted or transferred to a rescue or transferred to the Humane Society.
- 4) Floyd County Humane Society is very good about helping us get in contact with larger rescue groups, like FOHA in Northern Virginia and out of state.
- 5) Generally they don't pull dogs from us just for themselves. They get a commitment from a larger rescue group and then they transfer custody of the dog to themselves.
- 6) If the other rescue groups require vetting, the Humane Society takes care of that and they provide transport with their transport van.
- 7) The main groups we deal with are Floyd County Humane Society and Wolf Spirit out of Patrick County. They help us place a lot of dogs.
- 8) Any rescue group can take in owner surrendered dogs. Those are completely outside of the County's responsibility.
- 9) We euthanized 10 dogs last year and 10 dogs the year before. There is a \$730.00 DEA license we have to purchase, a \$90.00 Board of Pharmacy license, and the

- euthanasia drug is \$84.00-\$88.00 per bottle. Since we don't euthanize a lot of dogs, I end up wasting the drug because it goes out of date.
- 10) The DEA controlled medicine has to be taken to an out-of-state company for destruction. We don't know how much that will cost because medication has been there for years.
  - 11) We would like to have euthanasia performed at a veterinarian's office and get the stigma off of us.
  - 12) We are one of the few localities in the State who do not deal with cats. The euthanasia rate in the State is 85%.
  - 13) According to the Montgomery County Animal Control Officer, the shelter over there is completely County owned and operated. They do not lease any runs to any rescue organization.
  - 14) Montgomery County Humane Society has its own shelter at a different location.
  - 15) There is a volunteer base called Friends of Animal Control that comes in and walks the dogs and that type of stuff and does fundraisers for the shelter. They are able to do that because their shelter is staffed at all times.
  - 16) Based on the number of dogs we have in our shelter at a normal time and with the call volume, there is no way we can guarantee that we will have someone there. That makes it difficult to have volunteers working in the Animal Control shelter here.

Deputy Brook discussed the line items for which he had a budget increase request for FY19:

<b>Account Number</b>	<b>Description</b>	<b>Explanation</b>
3310	Repairs and Maintenance	Requested \$500.00 increase. Costs are going up and we are close to total this year.
5540	Travel	While I did not request an increase I plan to ask for carryover money this year to send the new officer to school. The school has been increased from 2 weeks to 3 weeks. The class itself is \$1,400.00. We are going to have 3 weeks of hotel and food. I hope to do a purchase order for the \$1,400.00 registration and pay out of this year's budget.
5825	Veterinary Service	Requested \$1,000.00 increase. I have spoken to some area veterinarians about what they would charge us to perform euthanasia. Some do not want to get involved. Dr. McGrath's fee is based on dog weight – \$50.00 for dogs under 40 pounds and \$75.00 for dogs over that weight. Dr. Young in Christiansburg will charge us \$25.00 per dog if we transport it. We won't have to get the licenses and drugs, but I don't think it will be a lot of savings to take this away from the pound, but we would get rid of the stigma of being a "kill shelter."
6001	Record Books/Tags	This is the line item when the Treasurer's Office purchases tags and record books. This year it cost \$200.34 over the line item budget so I am requesting \$300.00 more.

Account Number	Description	Explanation
6004	Medical/Laboratory Supplies	The new officer will have to have the rabies pre-exposure vaccination. The series of three shots is right at \$1,000.00. The \$1,000.00 increase is to cover those shots.
8110	Pound Improvement	I am requesting \$2500.00 upfront but don't plan to use it in FY19. I want to replace the rest of the roofing over a 2-year period.
8NEW	3 Portable Radios	\$2,395.05 would cover the cost of 3 portable radios that would work in conjunction with the Sheriff's Office. It is a safety feature for us. It would tie into GPS and the ballistic vest. <i>Ms. Morris stated she did not include this in her recommendation because the Sheriff agreed to buy the radios with some other money.</i>

Agenda Item 3. – Mr. Phillip Belcher, Emergency Medical Services.

Mr. Belcher, Operations Manager of Emergency Medical Services provided information to the Board on the FY19 budget request and current operations of Emergency Medical Services:

- 1) We applied for a grant to the Rescue Squad Assistance Program. This is the program that supplied the monitors last year at 80% County/20% grant funded. At a grant writing class they said government entities, unless they could really show a financial hardship, would only be awarded 50%/50%. I applied for this grant at 50%/50%.
- 2) We can only submit one grant at a time but I requested a Power Load System at \$44,990.00 and a Lucas 3 Chest Compression System at \$15,950.00.
- 3) The Chest Compression System is a life-saving device for citizens and a huge assistance for the staff. It provides more effective CPR while in transit and limits the number of staff needed to respond.
- 4) The Power load stretcher is for Medic 1. There was some concern about buying this for the ambulance that has so many miles on it. But after discussing this with Rodney Vest, I found out that if we go with a remount, which can be done up to 5 times, the money wouldn't be wasted. It could be carried to the next unit on another chassis.

*Ms. Morris explained that she had not included this in her recommendation because the Fire/Rescue Committee had concerns about how long it could be used, but based on this information it should be put back in.*

- 5) We have used Medic 2 quite a bit already. When we have both units out, and volunteers are not responding, we have crew come back on the clock and run Medic 2 to cover the calls. It has reduced the amount of mutual aid from other counties.
- 6) The two new monitors we were awarded last year we have on the first two run trucks. I asked the volunteers if I could borrow a monitor for Medic 2. You have to have one to keep it licensed for the State. While a 12-lead EKG machine is not required, it is recommended. The volunteers have the 12-leads on their vehicles and the only thing they had left is a 3-lead. I didn't put it down on paper because I don't have prices, but I would like to get another 12-lead monitor.
- 7) A new monitor costs about \$34,000.00. A refurbished monitor without a warranty costs less. I want to get another LifePack so they are all the same to operate.

- 8) We've had two trucks on 24/7 for about eight months. We've had a lot of people out with various illnesses but we've managed to cover the shifts, with a cost of overtime and compensatory time. With just a full-time paid crew we are operating with 3 people less than it actually takes to run two trucks 24/7.
- 9) Finding people will be a problem. We've hired part-time people, but they leave to go someplace else where they pay more.

Mr. Belcher discussed the FY19 budget line items:

Account Number	Description	Explanation
3310	Repairs and Maintenance	I am in the negative this year because of the engine repair with one ambulance, but I left the amount the same for next year.
5230	Telephone	I increased this by \$350.00 for the hotspots for the WIFI.
6016	Line of Duty	Cindy Ryan said this line was increased based on \$200 per FTE.
1100	Salaries	Ms. Morris stated we will be doing our second payout of CT in excess of 200 hours this year. Mr. Belcher added if we had enough full time staff to make the schedule, you would still need part-time staff to fill in for vacation and sick time, but it would bring the compensatory time down. It's been a struggle. We need 3 more full-time people to cover the schedule or we use CT at 1.5 times. It takes 16 people, but the 15 in the budget include Myra Grim and me.

Agenda Item 4. – Ms. TracyAnn Costello and Mr. Mike Patton, Board Members; and Mr. Dustin Hollandsworth, Director, Floyd- Floyd County Recreational Authority.

Ms. Costello thanked the Board for their past support of the Authority. The FY19 budget approved at the previous evening's Recreational meeting was presented along with an explanation of added funding.

Mr. Patton, Treasurer, discussed the explanation of added funding for FY19 of which \$20,000.00 was being requested from the County and \$13,000.00 which was being requested from the Town:

Account Number	Description	Explanation
	Maintenance Fund	Requested \$4,000.00 increase for bleachers, turface, dirt, gravel, fence repairs.
	Supplies at Park	Requested \$900.00 increase for paper products, soap, cleaning supplies.
	Football Equipment	Requested \$1,500.00 increase for new pants and helmets.
	Soccer Equipment	Requested \$8,500.00 increase for goals, nets, and corner posts.

<b>Account Number</b>	<b>Description</b>	<b>Explanation</b>
	Board Member Compensation	Requested \$2,100.00 increase for \$25.00 stipend per month per board member to show appreciation to those who serve.
	Baseball/Softball Bats	Requested \$3,000.00 increase.
	Balls For All Sports	Requested \$6,000.00 increase to replace old items.
	2% Pay Increase Across the Board	Requested \$1,000.00 increase for Mr. Hollandsworth and his secretary.
	Contingency Fund	Requested \$3,000.00 in order to start a contingency fund.
	Virgel Allen Memorial Fund	Requested \$3,000.00 which will be seed money to start this fund. A fundraiser will be held in order to provide scholarships for children who cannot afford to play a sport.

By consensus the Board of Supervisors decided to maintain level funding of \$55,000.00 in the FY19 budget for Floyd-Floyd County Recreational Authority.

Agenda Item 5. – Work session on proposed FY19 budget.

By consensus the Board agreed to request the audited financial statements of the Floyd County Lifesaving and First Aid Squad, just as they receive audited financial statements from the Floyd County Volunteer Fire Department.

Mr. Mark Bolt, Building Inspector, discussed changes to the budget for his department:

- 1) In the past Lydeana Martin and I had a combined budget.
- 2) There are now three people in that section – Lydeana Martin, Tabitha Hodge and Karla Turman. There are 1.5 people in Building Inspection – myself and half of Nicole Carr’s position. The other half of her position works for Kevin Sowers.
- 3) We would like to split the Building Inspections and Community Development into separate departments.

Mr. Bolt discussed the line items for which he had a budget increase request for FY19:

<b>Account Number</b>	<b>Description</b>	<b>Explanation</b>
6012	Books	Requested \$150.00 increase for books because every 3 years a new building code is adopted and we’re supposed to adopt 2015 code sometime this year.

Mr. Bolt provided a spreadsheet and discussed permit fees charged by Floyd County in comparison to other local jurisdictions:

<b>Fee &amp; Permit Types</b>	<b>Fee Amount FY18</b>	<b>Fee Amount FY19</b>	<b>Explanation</b>
Erosion Sediment	\$0.00	\$200.00 for 1 <sup>st</sup> acre, then \$50.00 for each additional acre	Erosion sediment control plans are required for anything over 10,000 s.f. of disturbed land. We send ours to Skyline Soil & Conservation for review.
Porch/Deck	\$.20 s.f. for new dwelling and manufactured home; additions minimum \$100.00	Lower the minimum to \$50.00	The next highest rate is \$60.00 in Franklin County.
Demolition of Buildings	\$100.00	Lower the rate to \$50.00	After a building has been moved, I just drive by when I am in the neighborhood and make sure there is no trash. People complain about this fee.

Ms. Morris said the changed fee amounts would be part of the Public Hearing on the FY19 budget since it is a resolution.

Ms. Morris stated we met with the auditors last week and went over the factors they are using to determine a salary scale for us. We hope to have the results to share with you at the Board meeting this coming Tuesday.

Ms. Ryan said that when we talked to the auditors last week, we told them we had adopted blended health insurance rates so that eligible retirees could stay on the County health insurance plan in FY19. They told us that meant that GASB 75 would apply, which is about Other Postemployment Benefits. This standard went into effect in FY18. GASB 75 requires that an actuary determine the present liability to the County for future non-pension benefits for employees and retirees. A previous standard recognized the liability within a footnote to the financial statements with only a portion being recognized in the books. GASB 75 requires the full liability to be recognized immediately on the balance sheet. The actuary could cost about \$5,000.00 per year and the first determination would be recorded for FY18.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to rescind the resolution for Participation by Retirees Not Eligible for Medicare in Health Insurance Program (Document File Number 970) because of the requirements of GASB 75 for Other Postemployment Benefits.

Supervisor Kuchenbuch – yes

Supervisor Coleman – yes

Supervisor Turman – yes  
Supervisor Yoder – yes  
Supervisor Boothe – absent

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, Anthem Key Advantage 250 and Anthem Key Advantage 1000 provided through The Local Choice were accepted as the health care plans to be offered to active only Floyd County employees for FY19.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Turman – yes  
Supervisor Yoder – yes  
Supervisor Boothe – absent

Agenda Item 6. – Adjournment.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Turman, and carried, it was resolved if the weather permitted to adjourn to Wednesday, March 21, 2018 for an adjourned meeting and if weather cancelled that meeting to Tuesday, March 27, 2018 for a budget work session at 2:00 p.m.



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Terri W. Morris, County Administrator



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Lauren D. Yoder, Board of Supervisors

