

August 13, 2019.

Asst. Cynthia Ryan
COUNTY ADMINISTRATOR

RESOLUTION APPROVING ELECTRONIC MEETINGS POLICY

WHEREAS, Virginia Code § 2.2-3708.2 provides authority for a member of a public body to participate in a meeting through electronic communication means from a remote location that is not open to the public; and,

WHEREAS, Virginia Code § 2.2-3708.2 requires that the public body adopt a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation; and,

WHEREAS, the Board of Supervisors for the County of Floyd, Virginia (the "County") desires and intends to adopt a policy to provide for its members to participate in meetings through electronic communication means, pursuant to Virginia Code § 2.2-3708.2.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors; that the County hereby adopts the following Electronic Meetings Policy (the "Policy"):

Approval Process:

A member of Board of Supervisors shall be entitled to participate in a meeting through electronic communication means from a remote location that is not open to the public, if the requirements of this Policy and Virginia Code § 2.2-3708.2 are met.

If a board member's participation in a meeting through electronic communication means from a remote location is objected to by another board member, then the board member who made the objection shall state the reasons for their objection. Upon receiving the objection, the Board of Supervisors shall vote on whether to approve or disapprove the board member's participation in the meeting through electronic communication means from a remote location. Approval or disapproval of the board member's participation shall be by majority vote of the Board of Supervisors with a quorum present. If the Board of Supervisors disapproves the board member's participation, then the disapproval and the reasons why the board member's participation would violate the requirements of this Policy or Virginia Code § 2.2-3708.2 shall be recorded in the minutes with specificity.

This Policy shall be applied strictly and uniformly, without exception, to the entire membership of the Board of Supervisors and without regard to the identity of the board member requesting remote participation or the matters that will be considered or voted on at the meeting.

Requirements for Participation Due to Personal Matter:

If, on or before the day of a special or called meeting, a board member notifies the Board Chair that such board member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter and the remote location from

which the board member will participate, then the board member may participate in the meeting through electronic communication means from a remote location. The Board of Supervisors shall record in its minutes the specific nature of the personal matter and the remote location from which the board member participated. In the event that the Board Chair is unable to attend the meeting due to a personal matter, the Board Chair may participate in the meeting upon notification to the Board Vice Chair and compliance with the same requirements as for board members.

Participation in a meeting through electronic communication means from a remote location by a board member for personal matters shall be limited each calendar year to two meetings for each board member.

Requirements for Participation Due to Disability or Medical Condition:

If, on or before the day of a meeting, a board member notifies the Board Chair that such board member is unable to attend the meeting due to a temporary or permanent disability or other medical condition, then the board member may participate in the meeting through electronic communication means from a remote location. The Board of Supervisors shall record in its minutes that the board member was unable to attend the meeting due to a disability or other medical condition and the remote location from which the board member participated. In the event that the Board Chair is unable to attend the meeting due to a disability or other medical condition, the Board Chair may participate in the meeting upon notification to the Board Vice Chair and compliance with the same requirements as for board members.

General Requirements:

Participation by a board member in a meeting through electronic communication means from a remote location, whether due to a personal matter, disability, or medical condition, shall only occur if a quorum of Board of Supervisors is physically assembled at the primary or central meeting location and the Board of Supervisors makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location. In the event of a remote Board Chair, the Vice Chair shall preside from the central meeting location.

This Resolution shall become effective immediately.

The Resolution set forth above was duly adopted by a vote of the Board of Supervisors at an open meeting held on August 13, 2019 by the following votes:

AYES: 5

NAYS: 0

ABSTENTIONS: 0

ABSENCES: 0

DATED this 13th day of August, 2019.

Keri W Morris

County Clerk, County of Floyd, Virginia